January 25, 2018

To: ACHD Commission
   Bruce Wong, Director

From: Erin Chesnut
       Fleet Coordinator

Subject: 2018 MD-473 Piggyback Purchase of two (2) Mechanical Sweepers

Agenda Date: February 7, 2018

Facts and Findings:
The Fleet Department has identified that ACHD needs to purchase two (2) additional mechanical sweepers. The two (2) sweepers being purchased will be additions within our fleet. These new sweepers will be placed on a five (5) year lease rotation. After demonstrating and testing many sweepers, the Fleet Department and Adams Broom Crew have determined that MetroQuip produces the sweeper that best fits our current needs. Idaho Code 67-2807(2) allows agencies to participate in a program established by a not-for-profit association such as the National Joint Powers Alliance (NJPA) and to purchase goods through the program. This contract is a piggyback purchase under a NJPA contract. MetroQuip has offered to sell two (2) Broom Bear sweepers to ACHD at the same price as advertised in the NJPA contract. For comparison, fleet reached out to Maryland Industrial Truck another vendor that we have purchased from in the past and even with the prices advertised in the GSA (General Services Administration) contract. MetroQuip provided the lowest cost.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Price Per Unit</th>
<th>Cost for 2</th>
</tr>
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<tbody>
<tr>
<td>MetroQuip – NJPA piggyback</td>
<td>$308,370.00</td>
<td>$616,740.00</td>
</tr>
<tr>
<td>Maryland Industrial Truck – GSA piggyback</td>
<td>$312,690.00</td>
<td>$625,380.00</td>
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</tbody>
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Piggyback Total Cost Savings: $8,640.00

The sweepers will be purchased and then converted to a lease with terms that provides the most benefit and cost savings to ACHD.

The Staff Report was reviewed by ACHD Legal Staff and approved to go before the Commission.

Fiscal Impacts:
Maintenance has budgeted $120,000.00 for the sweepers in Account 675-4350.

Staff Recommendation:
Staff recommends the ACHD Commission approve the 2018 MD-473 Piggyback Purchase Agreement with MetroQuip for the amount of $616,740.00 for the purchase of two (2) mechanical sweepers to be converted to a five (5) year lease with approximate annual payments of $120,000.00.

cc: Timothy P. Nicholson, Maintenance Deputy Director