December 5, 2017

TO: Commissioners, Director, and Deputy Directors

FROM: David Corcoran AICP, Senior Transportation Planner

SUBJECT: **State St and Glenwood St Intersection Cooperative Agreement Addendum**

Staff Report for the December 13th 2017 Commission Meeting – Consent Agenda

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**Executive Summary**

ACHD, in conjunction with the Idaho Transportation Department (ITD), is working to complete a concept study for the State St and Glenwood St intersection in accordance with the State Street Transit and Traffic Operational Plan. The State St and Glenwood St intersection is a joint intersection shared with ITD. Approval of this cooperative agreement addendum will modify the initial cooperative agreement dated September 1st, 2017 to reflect modifications to the project scope and budget.

**Facts & Findings**

The ACHD Commission approved an initial cooperative agreement with ITD to develop a concept study for the State St and Glenwood St intersection on September 1st, 2017. Since that time, ACHD and ITD have been working to develop and evaluate alternatives through a robust process that involves considerable outreach with the public, partner agencies, and other stakeholder groups.

The initial project scope called for ACHD and ITD to develop two detailed alternatives and a no-build alternative. Following the first round of public outreach, ACHD and ITD staff would like to move forward with the evaluation of three detailed alternatives and a no-build alternative in order to more fully vet all potentially viable options. Additionally, the ACHD Commission has directed ACHD and ITD staff to investigate the possibility of grade-separated pedestrian crossings at the intersection.

The initial cooperative agreement, approved by the ACHD Commission, allowed for each agency to spend a total of $100,000 with a total budget of $200,000. Because of the aforementioned modifications to the project scope, ACHD and ITD staff are pursuing an amendment to the September 1, 2017 cooperative agreement to expand the total budget from $200,000 to $229,000, with each agency responsible for $114,500.

**Fiscal Implications**

A Cooperative Agreement has been executed between ITD and ACHD outlining each party’s responsibilities during the concept design phase. Costs between ITD and ACHD are being split 50/50 for this concept design process. ACHD’s portion is included in the FY18 Budget adopted by the
Commission on August 23, 2017. If signed, the addendum would preserve those same terms and the additional ACHD expenditure would be included in the first quarter budget adjustments in January.

**Policy Implications**
The State St and Glenwood St intersection is identified in Preliminary Development in the FY 2018-2022 Integrated Five Year Work Plan (IFYWP), adopted by the ACHD Commission on September 27, 2017.

This concept study and associated public outreach demonstrate ACHD’s continued implementation of the State Street Transit and Traffic Operational Plan. This concept study supports the City of Boise and the City of Garden City’s ongoing efforts to support transit oriented development and increase transit usage on this critical corridor.

**Alternatives**
1. Approve and accept the cooperative agreement addendum, expanding the project budget to a total of $229,000.
2. Disapprove the cooperative agreement addendum and provide additional direction to staff.

**Recommendation**
Alternative 1 - Approve and accept the cooperative agreement addendum, expanding the project budget to a total of $229,000.

Attachment(s):
Attachment A – Addendum to Cooperative Agreement
PARTIES

This ADDENDUM is made and entered into this ______ day of ______________________, ________, by and between the IDAHO TRANSPORTATION DEPARTMENT, hereafter called the State, and the ADA COUNTY HIGHWAY DISTRICT, hereafter called the ACHD.

PURPOSE

This Addendum will modify the Cooperative Agreement entered into on the 1st day of September, 2016, (hereinafter “Agreement”) between the same parties. The parties agree to the following revisions:

A. The Agreement will be amended by revising Paragraph 1 to read as follows:

1. Each Party will provide 50% of the cost (up to $114,500 each) to hire a consultant to analyze the current and future needs of the intersection and provide recommendations for alternative high-capacity intersection configurations.

B. All other terms and conditions previously agreed to and set forth in the Agreement shall remain in full force and effect.

EXECUTION

This Agreement is executed for the State by its District Engineer; and executed for the Highway District by the President, attested to by the Director, with the imprinted corporate seal of the Ada County Highway District.

IDAHO TRANSPORTATION DEPARTMENT

________________________________________
District Engineer

ATTEST: ADA COUNTY HIGHWAY DISTRICT

BOARD OF COMMISSIONERS

________________________________________
Director

________________________________________
President

(SEAL)

By regular/special meeting on _______________________.

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