October 17, 2017

TO: Commissioners, Director and Deputy Directors

FROM: Tom Ferch, Transportation Funding Coordinator

SUBJECT: State of Idaho Emergency Relief Fund Agreement – Franklin Road

November 1, 2017 Commission Meeting - Consent Agenda

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Executive Summary

The attached, State of Idaho, Emergency Relief Fund Agreement sets the terms and conditions for the State to reimburse ACHD for winter damage repairs to a segment of Franklin Road, from Orchard Road to Beechwood Drive (500’ east of Cole Road). This project agreement must be signed before up to $720,000 in actual project costs will be reimbursed by the State.

Facts & Findings

The State of Idaho’s Office of Emergency Management solicited online applications in May 2017 for state grant funds to repair damage to roads that occurred during the winter of 2016/17. ACHD Pavement Management reported that the 7,600’ segment of Franklin Road was rated “very good” in 2015, but deteriorated at an accelerated rate during this last winter. Pavement Management identified excessive transvers and longitudinal cracks, along with alligatored sections and potholes, which are indicative of roadbed failure and accelerated road deterioration. The Office of Emergency Management selected ACHD’s application for $800,000 in repairs to Franklin road.

Once this agreement is executed ACHD staff will work directly with the Office of Emergency Management to receive reimbursement from the State for qualified, actual construction costs.

Fiscal Implications

The damaged segment of Franklin Road was not scheduled and budgeted for repairs prior to the winter of 2016/17. Because of the winter damage, ACHD staff added necessary repair funds to the FY2018 budget. Emergency Relief Fund grants are paid as a reimbursement of approved costs, and require a 10% match with either in-kind contribution or cost share. ACHD will be reimbursed for up to $720,000 of qualified, actual construction costs.

Policy Implications

By signing this State of Idaho Emergency Relief Fund agreement, ACHD continues its policy of seeking outside funding sources to supplement general funds. ACHD’s Legal Department has reviewed and approved this agreement.

Alternatives
2. Direct staff to renegotiate the terms of this agreement with the State of Idaho.

**Recommendation**
Approve the Emergency Relief Fund Agreement. Authorize Commission President to sign the Agreement.

Attachments:
Emergency Relief Fund Agreement for Franklin Road
EMERGENCY RELIEF FUND (ERF) AGREEMENT

STATE DECLARATION ID/TITLE: ID-03-2017

PROJECT TITLE: Franklin Road Segment

APPLICANT: Ada County Highway District

PROJECT ID: ERF095

IDAHO OFFICE OF EMERGENCY MANAGEMENT (IOEM) POC:
Jesse-Kay Cole, Administrative Specialist
Karen Wallen, Grants Branch Chief
Teresa Luna, Executive Administrative Officer

IOEM Contact Phone/Fax/Email:
Phone: (208) 422-3040
Fax: (208) 422-3044
2017ERF@imd.idaho.gov

APPLICANT Primary Point of Contact (POC):
Tom Ferch
Ada County Highway District
Transportation Funding Coordinator
3775 W Adams St
Garden City, ID 83714

APPLICANT POC Contact Phone/Fax/Email:
(208) 387-6157
tferch@achdidaho.org

WORK DATES: FROM 02/13/17 TO 08/31/18

WORKING DATES: $800,000.00
TOTAL $800,000.00

TERMS AND CONDITIONS:
The applicant may only utilize funds to accomplish the scope of work as stated in this document. Funding for approved estimates will be based on actual costs incurred. For audit purposes, the applicant must retain all documentation for three years from the date of the project closeout or the resolution of any audit findings. Acceptance of funding requires the applicant to comply with all state and local laws. Failure to obtain all appropriate state and local permits may jeopardize funding. This project agreement will be reimbursed based on the eligible expenditures at a 90% state and 10% local cost share. The applicant certifies with this project agreement that costs requested for reimbursement are for unbudgeted expenses. The applicant may be requested to provide needed documentation to demonstrate that their annual budget was expended at an extraordinary rate during the incident period prior to requesting reimbursement. Upon completion of the work described in this agreement the applicant will submit a Disaster Cost Reimbursement Workbook as well as all invoices and supporting documentation.

All work must be completed by 08/31/2018. Cost reimbursement requests must be submitted within 60 days of the completion date or an extension submitted and approved 60 days prior to the completion date.

DESCRIPTION OF DAMAGE/INCIDENT AND SCOPE OF WORK:
Damage Description: The 7,600’ segment of Franklin Road, between Orchard and Beechwood, was rated very good in 2015. Ada County Highway Districts’ Pavement Management staff observed that the road deteriorated at an accelerated rate this winter with record snow and resulting snow melt. The road surface has excessive transverse and longitudinal cracks, along with alligatored sections and potholes. This indicates roadbed failure and accelerated deterioration. The Pavement Management Department recommended the segment be added to the District’s 2018 maintenance schedule. This is an addition to an already full maintenance package. Scope: Repair will be a 3” mill and overlay, including any necessary soft spot repair, for 7,600’ length of damaged roadway. Concrete work will include the removal of three unused approaches, and the rebuilding of all the non ADA complaint pedestrian ramps, with the exception of the intersection of Franklin Road and N. Allumbaugh Street. Impact: Franklin Road is an arterial road with a daily traffic count of 14,186 vehicles (8/5/2015). This road went from very good condition in 2015 to poor (per ACHD standards), and will continue to decline without the prescribed maintenance. The existing poor condition is hard on vehicles and requires spot maintenance by ACHD to eliminate potholes.

<table>
<thead>
<tr>
<th>State disaster costs</th>
<th>90% state disaster cost share</th>
<th>10% local disaster cost share</th>
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<tbody>
<tr>
<td>$800,000.00</td>
<td>$720,000.00</td>
<td>$80,000.00</td>
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Special Conditions:

SIGNATURE BLOCK:

FOR THE STATE CERTIFYING OFFICIAL:
Name: Brad Richy
Signature: __________________________
Position/Title: Director
Date: __________________________

FOR THE APPLICANT CERTIFYING OFFICIAL:
Name: Paul Woods
Signature: __________________________
Position/Title: Commission President
Agency/Org: Ada County Highway District
Date: __________________________

FINANCE/ADMIN SECTION APPROVAL

Signature: __________________________
Date: __________________________

THIS DOCUMENT OUTLINES THE APPROVED SCOPE OF WORK ELIGIBLE FOR STATE FUNDING UNDER THE STATE DECLARATION AND IS AGREED TO BY THE PARTIES ON THE DATES NOTED BELOW.