September 11, 2017

To: ACHD Commission
   Bruce Wong, Director

From: Josh Sharp
   Fleet Coordinator

Subject: FY2018 Tires and Service Contract MD- 459 Piggyback Purchase Agreement

Agenda Date: September 20, 2017

Facts and Findings:
Idaho Code 67-2803(1) allows agencies to “piggyback” on the acquisition of personal property when the procurement duplicates the price and substance of a contract for like goods that has been competitively bid by the state of Idaho, one of its political subdivisions, or an agency of the federal government.

In June 2017 the State of Idaho bid for Tires and Services. Les Schwab was awarded contract SBO017200705. Our experience shows that Les Schwab can provide high quality products and services. ACHD has the opportunity to piggyback off a contract negotiated by the State of Idaho, PBP017200705, for the purchase of tires and associated services to include mounting, balancing, and repairs at a greater savings.

The proposed Purchase Agreement and the Staff Report were reviewed by ACHD Legal Staff and were approved to go to Commission.

Fiscal Impacts:
Maintenance has budgeted sufficient funds in the FY2018 budget. This contract will provide tires for Fleet and tires and services for Commuteride.

Account 740-4350 – $193,000.00
Account 740-7000 - $180,000.00

Staff Recommendation:
Staff recommends the ACHD Commission approve the piggyback purchase agreement of Tires and Services with Les Schwab as bid by the State of Idaho SBO017200705 for FY2018. The estimated annual contract amount is not to exceed $373,000.00

cc: Timothy R Morgan, Maintenance Deputy Director