November 30, 2015

To: ACHD Commission
   Bruce Wong, Director

From: Josh Sharp
      Fleet Coordinator

Subject: 2016 Skid Steer Piggyback Purchase MD-358

Agenda Date: December 9, 2015

Facts and Findings:

Idaho Code 67-2803(1) allows agencies to “piggyback” on the acquisition of personal property when the procurement duplicates the price and substance of a contract for like goods that has been competitively bid by the state of Idaho, one of its political subdivisions, or an agency of the federal government.

In March 2008, General Services Administration (GSA) awarded the skid steers contract, GS-30F-0013U to Cesco as the low-cost responsive bidder. The contract expires March 19, 2018. Cesco has agreed to offer ACHD the same terms and conditions as outlined in the GSA GS-30F-0013U contract.

Fleet has identified one (1) skid steer that needs to be replaced within the fleet as well as a crew that needs an additional skid steer. One (1) of the skid steers will be assigned to Adams Utility Crew, replacing unit 49.052. The other will be an addition to the Cloverdale Utility Crew.

<table>
<thead>
<tr>
<th>Item</th>
<th>Government Price (ea)</th>
<th>GSA Piggyback Price (ea)</th>
<th>Piggyback Cost Savings (ea)</th>
</tr>
</thead>
<tbody>
<tr>
<td>323E Skid Steer</td>
<td>$62,819</td>
<td>$56,595</td>
<td>$6,224</td>
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</table>

Total Cost Savings: $12,448

The proposed Purchase Agreement and the Staff Report were reviewed by ACHD Legal Staff and were approved to go to Commission.

Fiscal Impacts:
Fleet has budgeted sufficient funds in the FY2016 budget. Budget Account 670-4350.

Staff Recommendation:
Staff recommends the ACHD Commission approve the 2016 Skid Steer Piggyback Purchase Agreement with Cesco in the amount of $113,190.00.

cc: Timothy R Morgan, Maintenance Deputy Director