January 30, 2015

TO:        ACHD Commissioners and Bruce S. Wong, ACHD Director

FROM:     Tim Nicholson, P.E., Development Review Supervisor

SUBJECT:  2015 Concrete Repairs – Downtown West Boise
           Staff Report for February 11, 2015 Commission Meeting

Facts & Findings
The Development Services Department has prepared a list of concrete repair locations situated in Boise. The areas are located between W. State Street and W. Main Street and between Whitewater Park Boulevard and N. 21st Street. This is the first major contract for FY 2015 designed to repair hazards in public sidewalks, curbs, and install pedestrian ramps by concentrating on different areas within ACHD’s jurisdiction.

The Contract Administrator prepared and advertised for bids on behalf of the Development Services Department. On January 28, 2015, bids were opened for the 2015 Concrete Repairs – Downtown West Boise project. The following bids were received:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Idaho Backhoe</td>
<td>$380,110.50</td>
</tr>
<tr>
<td>2. Hawkeye Builders</td>
<td>$413,630.00</td>
</tr>
<tr>
<td>3. Pusher Construction</td>
<td>$494,155.00</td>
</tr>
</tbody>
</table>

Staff’s Estimate: $380,000

Fiscal Implications
After a complete review of the bids received, it was determined the apparent low bidder, Idaho Backhoe, met all of the bid requirements. The funds for this project are in the adopted FY2015 budget in the Safe Sidewalk Program.

Policy Implications
None

Recommendation
Staff recommends the ACHD Commission award the 2015 Concrete Repairs – Downtown West Boise project to the low responsive bidder, Idaho Backhoe, in the amount of $380,110.50.
Attachment(s):
Map of Proposed Work Area
Responsiveness Review Dated January 28, 2015
INTER-OFFICE MEMO

TO: Tim Nicholson, Development Review Supervisor
Ryan Fisher, Sidewalk Program Coordinator

FROM: Karl Augustine, Contract Administrator

SUBJECT: Responsiveness Review: 2015 Concrete Repair – Downtown West

This memo is submitted to document the Responsiveness Review taken with respect to 2015 Concrete Repair – Downtown West Project. The Legal Notice for the procurement was advertised in the Idaho Statesman on 01/12/15 and 01/19/15. Addendum One – Final was issued on 01/22/15 and Addendum One – Final Supplemental was issued on 01/23/15 for this procurement. In accordance with the Legal Notice and Invitation to Bid, the Bid Opening was conducted at 2:00 p.m. on 01/28/15. At that date and time, three (3) bids were received. The table below displays the total amount found on each of the Bids.

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The Cost Estimate was less than $380,213.00. The Bid Results were distributed internally within ACHD via posting to the ACHD Intranet and externally to the ACHD Web Site.

Upon posting of the Bid Results, the Contract Administrator completed a Responsiveness Review for all Proposals received. Each Proposal was subjected to the following responsiveness tests:

- The Proposals were required to include the Bidder contact and other information. All bidders listed the information required.
- The Proposal Form was required to provide information and to be signed, sealed, and submitted. All Bidders included an executed Proposal Form.
- A Bid Security of ten percent (10%) was required to be submitted. All Bidders included a 10% Bid Bond with an attached Power-of-Attorney. The U.S. Department of Treasury web-site was consulted and verified each Bonding Surety as certified to conduct business within the State of Idaho. In addition, the A.M. Best Web Site was consulted to ensure an “A” rating or better for the Bonding Surety. Both Bidders’ Bonding Surety had “A” or better rating.
- All bidders were required to be in possession of valid Public Works License (PWL) at the time of bidding. A review of the Idaho Department of Building Safety website found all bidders under the subject procurement are in possession of current PWL.
- The Bid Schedule was required to include the Bidder Company name, and pricing for all line items and total for each bid submitted. All Bidders complied with this requirement. In addition, Contract Administration found the review of the Bid Amounts submitted and the results of the completed Bid Abstract to coincide.
• The Proposal Form required the listing of all Electrical, Plumbing, and/or Heating, Ventilation, and Air Conditioning Subcontractors in compliance with Idaho Code. In that the Scope of Work for the Proposed Project does not include the need for such trades, review of this criterion is moot.

• Any Addenda issued for the procurement were required to be acknowledged by listing the Addenda Number and Date on the Proposal Form or the Bid would be deemed non-responsive. Addendum One – Final and Addendum One – Final Supplemental were issued for this procurement.

• Any omissions, erasures, alterations, or other corrections to the Proposal Form, Bid Schedule, or other documents submitted were required to be initialed by an authorized representative. Only the Hawkeye Builders Bid Schedule contained a correction which was initialed.

Based upon the Bid Results and the Responsiveness Review, Contract Administration recommends award of the 2015 Concrete Repair – Downtown West to Idaho Backhoe as the low cost, responsive Bidder. Contract Administration forwarded this Memo to Development Services Staff for review and award processing.