AGENDA MEMORANDUM

To: ACHD Commission, Director Wong
From: Gary Inselman, Development Services Manager
Meeting: January 14, 2015
Subject: 2016 CIP Update Task Force Membership

Staff is preparing to begin the update to the Capital Improvements Plan (CIP) and Impact Fee Ordinance. By Statute, the Impact Fee Advisory Committee must advise the Commission of the need to update or revise the CIP and Impact Fees. The Capital Investments Citizens Advisory Committee (CICAC) serves this role for ACHD.

Historically, ACHD has also created a CIP Update Task Force as a work group to work with staff on the details of the update and make recommendations to the CICAC. The Task Force has generally been made up of 4 to 6 members of the CICAC, other stakeholders and one member of the Commission.

Proposed membership as recommended by the CICAC at their December 8, 2014 Meeting includes:
- Karen Gallagher, City of Boise, CICAC representative
- Caleb Hood, City of Meridian, CICAC representative
- Kristy Heller, City of Eagle, CICAC representative
- Jenah Thornborrow, Garden City, CICAC representative
- David Bailey, Ada County citizen CICAC representative
- Steve Yearsley, City of Meridian citizen CICAC representative
- David Eberle, citizen representative, recommended by CICAC for Task Force

Proposed additional membership as recommended by staff, the BCA and the Commercial Developer’s Advisory Committee includes:
- Ted Mason, Mason Signature Homes, BCA representative
- Jon Wardle, Brighton Corporation, Commercial Developer’s Advisory Committee representative
- Jeff Hess, Hawkins Companies, Commercial Developer’s Advisory Committee representative
- Geoff Wardle, Gardner Company, development community representative
- ACHD Commissioner to be determined

The Task Force will meet monthly or as needed beginning January 26, 2015 through May 2016.

Staff is seeking confirmation of the proposed membership of the Task Force for the 2016 CIP update as well as a decision as to Commission participation on the Task Force.