MINUTE ENTRY

Work Sessions – September 2, 2015 – 11:00 a.m. – Pre-Commission Room – Commissioners

Hansen, Baker, Arnold* and Goldthorpe met with Director Wong and staff members Quintana, D. Wallace, Price, Morgan, Knauss, Kuperus, Lucas, Inselman, Pestka, Hansen, Bevins, Race-Tannler, Green, Ashby, C. Little, T. Little, Homan Head, Branin and Workman.

Five members of the public were also present.

Ryan head presented to the Commission an Update on Bike Lane Retrofit Projects. Staff report attached. No official action was taken.

*Commissioner Arnold entered the Work Session at 11:04 a.m.
**WORK SESSION**

<table>
<thead>
<tr>
<th>Date</th>
<th>September 2, 2015</th>
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<tbody>
<tr>
<td>Topic</td>
<td>Update on Bike Lane Retrofit Projects</td>
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<tr>
<td>Staff Assigned</td>
<td>Ryan Head</td>
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</tbody>
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**Direction to Staff/Outcome**

Staff presented a status update on 6 bike lane retrofit projects. Bike lane retrofits are projects to install a bike lane in a built-out area, where there installation may be more challenging. Their installation typically requires the removal of a vehicular lane.

Staff presented the following process for handling requests for bike lane retrofit projects:

1. Request from ACHD partner agency.
2. Internal feasibility study.
5. Design.
6. Construction.

The Commission specifically directed staff to:
- Return to the Commission prior to each stage in the process to affirm direction.
- Ensure an analysis of vehicular and bicycle volumes, existing and projected is part of the feasibility study process.
- Return to the Commission prior to beginning full design of the Main/Idaho bike lanes to review potential alternatives.
- Return to the Commission to review the alternatives for Capitol Boulevard prior to presenting them to the public.

<table>
<thead>
<tr>
<th>Follow-up Session (Y/N)</th>
<th>Yes.</th>
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<tbody>
<tr>
<td></td>
<td>Capitol Boulevard Alternatives – September 9, 2015</td>
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<tr>
<td></td>
<td>Main St/Idaho St Alternatives – Spring 2016</td>
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</table>
MINUTE ENTRY

Pre-Commission Meeting – September 2, 2015 – 11:34 a.m. – Pre-Commission Room –


One member of the public was also in attendance.

The Commission briefly reviewed the day’s meeting agenda. No official action was taken.

Stacey L. Workman, Secretary

Jim Hansen, President
COMMISSION MEETING MINUTES
for
Wednesday, September 2, 2015

Minutes of the Commission meeting held on Wednesday, September 2, 2015 at 12:00 p.m. in the offices of the Ada County Highway District, 3775 Adams Street, Garden City, Idaho.

Commissioners Goldthorpe, Woods, Arnold, Baker and Hansen were present in person.

ACHD staff present: Director Bruce Wong, Dave Wallace, Steve Price, Tim Morgan, Sherwin Pestka, Gary Inselman, Christine Race-Tannler, Shari Knauss, Josh Sharp, Cody Homan, Dale Kuperus, Kate Branin and Stacey Workman.

One member of the public was also in attendance.

Commissioner Hansen called the meeting to order at 12:00 p.m. and welcomed everyone.

The Commission and audience recited the pledge of allegiance.

ADOPT AMENDED AGENDA – Request for Adoption:
A change to the originally published meeting agenda occurred less than forty eight (48) hours prior to the start of the meeting. The Commission is required to make a motion to approve the posted Amended Agenda. The Amended Agenda is effective upon the passage of the motion.

ACTION TAKEN: Commissioner Arnold made a motion to adopt and ratify the posted, amended agenda. Commissioner Goldthorpe seconded. Motion went to vote and carried unanimously.

ADOPT CONSENT AGENDA – Request for Approval:
A. Development Applications – Preliminary Plats
   A. None.
B. Final Plats
   B1. Hickories East Subdivision No. 3 – Final Plat – Request for Approval
C. Minutes & Minute Entries – August 19, 2015 – Request for Approval
D. Targee St., Maple Grove Rd. to Penninger Dr., Scope Change (Boise) – Request for Approval
E. Flexible and Transportation Benefits Plan Administrator – Request for Approval
F. FY2016 Tire, Tube, and Service Agreement MD-337 Piggyback Purchas Agreement – Consideration and Approval
G. FY2016 (14) 1-Ton Pickups MD-342, Piggyback Purchase Agreement – Consideration and Approval
H. FY2016 (2) 1-Ton Flatbed Chassis MD-343 Piggyback Purchase Agreement – Consideration and Approval

I. 2016 Crack Sealing Material MD-325 Bid Award – Bid Results & Consideration/Award Contract

J. 2016 PVC Pipe Material MD-334 Bid Award – Bid Results & Consideration/Award Contract

K. Award Traffic Material Bid for Radar Vehicle Detection – Request for Approval

ACTION TAKEN: Commissioner Baker moved to approve the Consent Agenda. Commissioner Arnold seconded. Motion carried unanimously, without objection.

REGULAR AGENDA:

None.

PUBLIC COMMUNICATION:

Commissioner Hansen asked for any public communications, hearing none, Commissioner Hansen adjourned the meeting at 12:02 p.m.

__________________________  __________________________
Stacey L. Workman, Secretary          Jim Hansen, President