MINUTE ENTRY

Status Report – April 16, 2014 – 11:05 a.m. – Pre-Commission Room – Commissioners Hansen, Baker, Jaurena and Franden met with Director Wong and staff members Brokaw, Quintana, Mills, Daigle, D. Wallace, Price, Head, Anderson, Ferch, Race, Zaragoza, Pacotti, Inselman, Bevins and Workman.

Four members of the public were also in attendance.

Adam Zaragoza and Matt Pacotti updated the Commission on the McMillian/Shamrock Pedestrian Signal Project. No official action was taken.
### STAFF REPORT FORM

<table>
<thead>
<tr>
<th>Date</th>
<th>April 17, 2014</th>
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<tbody>
<tr>
<td>Topic</td>
<td>McMillan &amp; Shamrock Pedestrian Signal</td>
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<tr>
<td>Staff Assigned</td>
<td>Adam Zaragoza</td>
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<td>Matt Pacotti</td>
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| Direction to Staff/ Outcome | Staff briefed the Commission about the status of the McMillan/Shamrock pedestrian signal project. Because of the fast track nature, staff sought permission to bid the project with pending right of way acquisition. The Commission concurred with the staff recommendation to bid the project.  
At such time of bid/award, if necessary, staff will brief the Commission about the status of right of way acquisition and recommended course of action to award, or not award, the construction contract. |
| Follow-up Session (Y/N) | Yes |
MINUTE ENTRY

Work Session – April 16, 2014 – 11:14 a.m. – Pre-Commission Room – Commissioners Hansen, Baker, Jaurena and Franden met with Director Wong and staff members Brokaw, Quintana, Mills, Daigle, D. Wallace, Price, Head, Anderson, Ferch, Race, Edmond, Inselman, Bevins and Workman.

Four members of the public were also in attendance.

Sabrina Anderson updated the Commission on the Fairview Concept Study and the District’s next steps. No official action was taken.
WORK SESSION

Date | April 16, 2014
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Topic | Fairview Corridor Next Steps
Staff Assigned | Sabrina Anderson, Planning and Programming Manager

Direction to Staff/Outcome
Staff reviewed with the Commission proposed next steps on the Fairview Corridor Access Management Plan after Commission action in February.

1. Mid-block medians are the last strategy to be employed and only at the direction of the Commission
2. Pedestrian/bicycle projects in all geographical phases of the corridor are to be scoped, prioritized and programmed.
   a. Staff reviewed the pedestrian/bicycle projects already programmed in the IFYWP
3. Pursue economic impact of medians specific to Fairview. Steps include meeting with the Fairview Business Coalition and Boise Chamber of Commerce to ask how to assist with their economic impact assessment work and then return to Commission if funding or leadership from ACHD is required
4. Fairview/Cole intersection is to be constructed with safety medians at the intersection; CN scheduled currently for 2017.
5. Other project components from the approved plans including signal timing, balanced lane utilization, left turn phasing and reflective borders on Signal back plates will be implemented sequentially with the access management phases.

Phase IA for the Fairview Access/Pedestrian Improvement
Project Scope and next steps were reviewed.
Project Location: western termini of the Fairview and Cole intersection Project to the eastern termini of Fairview (east of Orchard)
Scope/assumptions: Project will be improving or installing new pedestrian and bicycle facilities, bringing driveways to ADA compliance, installing pedestrian crossings per the adopted Plan, identifying and consolidating accesses via voluntary agreements with business owners and facilitating cross access agreements. No eminent domain will be used for consolidation of accesses between businesses. Stormwater quality will be improved as appropriate where opportunities present for landscaping in setback sidewalks. Landscaping installation and maintenance will
be per a cost share agreement with the city of Boise or property owners. Bus pullouts will be installed where appropriate.

- An internal ACHD and external project team will be used which will include ACHD staff, Boise city staff, Fairview businesses, Boise Chamber of Commerce, emergency services representatives, VRT, neighborhood representatives and others identified through the project process.

- Visualization tools will be an important part of the Plan with a Plan A and Plan B 30% plans to be prepared to include the corridor depiction with consolidated accesses, cross accesses, landscaped buffer area, sidewalks, pedestrian crossing etc. and a set of plans that do not have these features but include medians.

- A public information plan will also be prepared. Extensive business by business contact will occur.

- The product of the effort will include a report of the concept alternatives (A-voluntary consolidated access, cross access agreements, set back sidewalks with landscaping) and (B- project without named features, however including midblock medians), discussion of how many property owners and businesses voluntary agree to consolidate accesses, discussion of projected impact on accident reduction with both designs, and cost estimates.

Product will be taken to elected bodies (Commission and City Council) for direction to proceed. Effort anticipated to be 15-18 months.

Commission comments:

- This is a very customized planning effort and there was a recognition of the staff time and effort it would take
- Commission did not want red light running enforcement to be in Plan implementation
- Commission wants clear dates established for businesses to “buy in” for the report for the alternatives.
- Commission wants a schedule established for the property owner decisions on Alternatives with the access consolidation (voluntary participation)
- Commission was in support of being able to document participation and project an outcome for impact on safety of corridor.
- Commission asked staff to set up a process to document the time of staff involved, lessons learned and how involved this customization is if this is the way of the future.

- Staff told the Commission that this will become a Capital Project, a CP Project Manager will be assigned, and the Project Team will proceed with planning-intensive involvement.

| Follow-up Session (Y/N) | Yes, as the project is under contract and at key points throughout to document progress |
MINUTE ENTRY

Pre-Commission Meeting – April 16, 2014 – 11:30 a.m. – Pre-Commission Room – Commissioners

Hansen, Baker, Jaurena and Franden met with Director Wong and staff members Brokaw,
Quintana, Mills, Daigle, D. Wallace, Serdar, Price, Head, Anderson, Ferch, Race, Edmond, Inselman,
Bevins, Hansen, Nicholson and Workman.

Four members of the public were also in attendance.

The Commission briefly reviewed the day’s meeting agenda. No official action was taken.

_________________________________________  ____________________________
Stacey L. Workman, Secretary                John S. Franden, President
COMMISSION MEETING MINUTES
for
Wednesday, April 16, 2014

Minutes of the Commission meeting held on Wednesday, April 16, 2014 at 12:00 p.m. in the offices of the Ada County Highway District, 3775 Adams Street, Garden City, Idaho.

Commissioners Baker, Hansen, Arnold, Jaurena and Franden were present.

ACHD staff present: Bruce Wong, Dave Wallace, Michael Brokaw, Craig Quintana, Paul Daigle, Bruce Mills, Steve Price, Josh Sharp, Gary Inselman, Giovanna Ball, Christine Race, Summer Day, Dawn Battles, Dorrell Hansen, Dyan Bevins, Dave Serdar and Stacey Workman.

5 members of the public attended.

Commissioner Franden called the meeting to order at 12:00 p.m. and welcomed everyone.

The Commission and audience recited the pledge of allegiance.

ADOPT AMENDED AGENDA – Request for Adoption:
A change to the originally published meeting agenda occurred more than forty eight (48) hours prior to the start of the meeting. The Commission is required to make a motion to approve the posted Amended Agenda. The Amended Agenda is effective upon the passage of the motion.

ACTION TAKEN:
Commissioner Jaurena made a motion to adopt and ratify the posted, amended agenda. Commissioner Hansen seconded. Motion went to vote and carried unanimously.

ADOPT CONSENT AGENDA – Request for Approval:
A. Development Applications – Preliminary Plats - None
B. Final Plats
   B1. Twelve Oaks Subdivision – Final Plat – Request for Approval
   B2. Fall Creek Subdivision No. 1 – Final Plat – Request for Approval
C. Minutes & Minute Entries – Commission Meeting, April 2, 2014 – Request for Approval
D. 2014 MD-229 Light Plant Bid Award – Bid Results & Consideration/Award Contract
E. 2014 Concrete Repairs – Walnut, Warm Springs, and East End – Request to Approve or Reject Proposal – Bid Results & Consideration/Award Contract
F. 2014 Sidecast Sweeper – Piggyback Purchase Agreement with CESCO – Consideration and Approval
G. Rejection of MD-222 Crack Fill Trailers and MD-224 Medium Duty Flatbed Crane – Request for Approval or Rejection of Bid
H. Award construction Bid for Five Mile Storm Water Pipe Improvements (Boise) – Request for Approval
I. Rejection of MD-228 Bucket Truck – Request for Approval or Rejection of Bid

**ACTION TAKEN:** Commissioner Baker moved to approve the Consent Agenda. Commissioner Jaurena seconded. Motion carried unanimously, without objection.

**REGULAR AGENDA:**

1. **Ada County Assessor’s Update on 2014 Property Tax Assessments – Presentation:**
   - Bob McQuade, Ada County Assessor, 200 W. Front Street, Boise, Idaho, presented.
   - Commissioner Franden asked a question of Mr. McQuade. Mr. McQuade responded.
   - Commissioner Jaurena asked a question of Mr. McQuade. Mr. McQuade responded.
   - Commissioner Baker asked a question of Mr. McQuade. Mr. McQuade responded.
   - Commissioner Franden asked a question of Mr. McQuade. Mr. McQuade responded.
   - Commissioner Franden provided comment.
   - Mr. McQuade continued the presentation.
   - Commissioner Hansen asked a question of Mr. McQuade. Mr. McQuade responded.
   - Commissioner Franden asked a question of Mr. McQuade. Mr. McQuade responded.
   - Mr. McQuade provided comment.
   - Commissioner Franden thanked Mr. McQuade for the presentation.

**ACTION TAKEN:** None.

2. **Vacation of Public Right-of-Way of Permanent Easement at Spurwing Orchard East Subdivision and request for acceptance of Resolution No. 2037 – Acceptance of Facts, Findings and Conclusions – Public Hearing:**
   - Commissioner Franden opened the public hearing.
   - Dave Serdar, ACHD Right-of-Way Supervisor, presented staff report.
   - Mike Wardle, Brighton Investments, 12601 W. Explorer Drive, Boise, Idaho, testified.
   - Commissioner Baker asked a question of Mr. Wardle. Mr. Wardle responded.
   - Commissioner Jaurena asked a question of Mr. Wardle. Mr. Wardle responded.
   - Commissioner Franden asked for any public comment, seeing none, Commissioner Franden closed the public hearing.
ACTION TAKEN: Commissioner Jaurena moved to Adopt Resolution 2037 for the Vacation of Right-of-Way of the permanent easement at Spurwing Orchard East Subdivision. Commissioner Baker seconded. Motion carried unanimously, without dissent.

PUBLIC COMMUNICATION:

Commissioner Franden asked for any public communication, hearing none, Commissioner Franden adjourned the meeting at 12:30 p.m.

Stacey L. Workman, Secretary

John S. Franden, President