MINUTE ENTRY


Mr. Edmond presented an overview of the Green Lane Project Application letter. Report form attached. No official action was taken.


The Commission briefly reviewed the day’s meeting agenda. No official action was taken.
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<th>Date</th>
<th>January 8, 2014</th>
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<tbody>
<tr>
<td>Topic</td>
<td>Green Lane Project Application letter</td>
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<tr>
<td>Staff Assigned</td>
<td>Matt Edmond</td>
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<tr>
<td>Direction to Staff/ Outcome</td>
<td>None</td>
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<tr>
<td>Follow-up Session (Y/N)</td>
<td>No</td>
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COMMISSION MEETING MINUTES
for
Wednesday, January 8, 2014

Minutes of the Commission meeting held on Wednesday, January 8, 2014 at 12:00 p.m. in the offices of the Ada County Highway District, 3775 Adams Street, Garden City, Idaho.

Commissioners Franden, Hansen, Arnold, Jaurena and Baker were present.

ACHD staff present: Bruce Wong, Dave Wallace, Steve Price, Michael Brokaw, Craig Quintana, Paul Daigle, Bruce Mills, Gary Inselman, Jeff Lowe, Dave Serdar, Adam Zaragoza, Sherwin Pestka, Summer Day, Dawn Battles, Rene Jayo, Stacey Yarrington, Christy Little, Mindy Wallace, Lauren Watsek, Giovanna Bell, Josh Sharp, Shari Knauss, Matt Edmond, Sabrina Anderson, Tom Ferch, Ryan Head, Al Busche, Ryan Cutler, Barbara Burton, Chelsea Keber and Stacey Workman.

12 members of the public attended.

Commissioner Baker called the meeting to order at 12:00 p.m. and welcomed everyone.

The Commission and audience recited the pledge of allegiance.

ADOPT AMENDED AGENDA – Request for Adoption:
A change to the originally published meeting agenda occurred less than forty eight (48) hours prior to the start of the meeting. The Commission is required to make a motion to approve the posted Amended Agenda. The Amended Agenda is effective upon the passage of the motion.

ACTION TAKEN:
Commissioner Jaurena made a motion to adopt and ratify the posted, amended agenda. Commissioner Franden seconded. Motion went to vote and carried unanimously.

ADOPT CONSENT AGENDA – Request for Approval:
A. Development Applications – Preliminary Plats
   A1. Da Vinci Park – Rezone & Preliminary Plat Approval – Consideration and Approval
   A2. Mattress Firm – Certificate of Zoning Compliance – Consideration and Approval
   A3. Southern Highlands – Annexation, Rezone & Preliminary Plat Approval – Consideration and Approval
   A4. Vineyard Senior Community – Master Site Plan – Consideration and Approval
B. Final Plats
   B1. Eighth and Main Condominiums – Final Plat – Request for Approval
   B2. Oakcreek Subdivision No. 3 – Final Plat – Request for Approval
   B3. Reynard Subdivision No. 1 – Final Plat – Request for Approval
C. Minutes & Minute Entries
D. Resolution No. 2012 – Proposed Vacation – Acceptance of the application to vacate sidewalk easement for Henry’s Fork No. 2 plat (Eagle) – Set Date for Public Hearing.
E. Key No. 13473, Eagle Road (SH55) at St. Luke’s Traffic Controls/Signal project – Cooperative Agreement with the Idaho Transportation Department (ITD) – Consideration & Possible Approval – Request for Approval
F. Cooperative Agreement with Idaho Transportation Department for Five Mile Creek Drainage Box Culvert – Request to Approve or Reject Proposal – Request for Approval
G. Key No. 13955, FY2015 Signal Timing Improvements’ State and Local Agreement with Idaho Transportation Department – Request for Approval
H. FY2014 Traffic Signal Video Detection Materials – Bid Results & Consideration/Award Contract
I. Award Construction Bid for Maple Grove Pedestrian Improvement Projects (four different locations) (Boise) – Request for Approval
J. 2014 Downtown Boise Implementation Plan Professional Services Agreement – Request for Approval
K. Appointment – Bicycle Advisory Committee – Request for Approval
L. Adaptive Signal Control Technology (ASVT) Software Contract Approval – Request for Approval
M. Condemnation of Right-of-Way necessary for Ustick Road, Locust Grove to Lislie Way – Idaho Power, pole location facilities – Authorization and Order of Condemnation

ACTION TAKEN: Commissioner Franden moved to approve the Consent Agenda. Commissioner Jaurena seconded. Motion carried unanimously, without objection.

REGULAR AGENDA:

1. Election of Officers – Consideration & Approval:

ACTION TAKEN: Commissioner Arnold moved to nominate Commissioner Franden to be President of the Ada County Highway District. Commissioner Jaurena seconded. Motion passed unanimously.

ACTION TAKEN: Commissioner Hansen moved to nominate Commissioner Jaurena to be Vice President of the Ada County Highway District. Commissioner Arnold seconded. Motion passed unanimously.

2. Appointment of Treasurer and Secretary/Clerk of the Ada County Highway District – Consideration and Approval:

Bruce Wong, ACHD Director, nominated Michael L. Brokaw to be Treasurer of the Ada County Highway District.

ACTION TAKEN: Commissioner Arnold moved to appoint Michael L. Brokaw as Treasurer of the Ada County Highway District. Commissioner Jaurena seconded. Motion passed unanimously.

Director Wong nominated Stacey L. Workman to be Secretary of the Ada County Highway District.
ACTION TAKEN: Commissioner Arnold moved to appoint Stacey L. Workman as Secretary of the Ada County Highway District. Commissioner Jaurena seconded. Motion passed unanimously.

3. Public Hearing and Request for Acceptance of Resolution 2027 regarding an application to abandon/vacate a portion of a platted right-of-way known as Valli Hi Street – Acceptance of Facts, Findings and Conclusions – Request for Adoption:

Commissioner Baker opened the public hearing.

Dave Serdar, ACHD Right-of-Way Supervisor, presented staff report.

Jim Krahn, 900 West Meander Court, Eagle, Idaho, testified.

Commissioner Baker asked for any further public comment, seeing none, Commissioner Baker closed the public hearing.

ACTION TAKEN: Commissioner Franden moved to Adopt Resolution 2027 for the Vacation of a portion of a platted right-of-way known as Valli Hi Street. Commissioner Hansen seconded. Motion carried unanimously, without dissent.

4. Public Hearing and Request for Acceptance of Resolution 2030 regarding an application to vacate a portion of Horseshoe Bend Road – Acceptance of Facts, Findings and Conclusions – Request for Adoption:

Commissioner Baker opened the public hearing.

Dave Serdar, ACHD Right-of-Way Supervisor, presented staff report.

Mr. Serdar noted the adjusted value of the vacation at $20,620.36.

Scott Noriyuki, Northside Management, 6810 Fairhill Place, Boise, Idaho, testified.

Commissioner Baker asked for any public comment, seeing none, Commissioner Baker closed the public hearing.

ACTION TAKEN: Commissioner Jaurena moved to Adopt Resolution 2030 for the Vacation of a portion of Horseshoe Bend Road. Commissioner Arnold seconded. Motion carried unanimously, without dissent.

5. Resolution 2026 - Declaring Surplus Property – Public Hearing – Request for Adoption:

Commissioner Baker opened the public hearing.

Josh Sharp, ACHD Fleet Coordinator, presented staff report.

Commissioner Baker asked for any public comment, seeing none, Commissioner Baker closed the public hearing.

ACTION TAKEN: Commissioner Franden moved to Adopt Resolution 2026 - Declaring ACHD Property as surplus, no longer useful and to be sold at auction with exception to
those items being transferred to other entities. Commissioner Jaurena seconded. Motion carried unanimously, without dissent.

6. **FY 2014 Insurance (Liability, Property, Auto, Inland Marine and Crime) – Request to Approve or Reject Proposal – Request for Approval:**

Michael L. Brokaw, ACHD Chief of Staff, presented staff report.

Commissioner Bakers asked two questions of Mr. Brokaw. Mr. Brokaw responded.

Commissioner Franden asked two questions of Mr. Brokaw. Mr. Brokaw responded.

Commissioner Jaurena asked a question of Director Wong. Director Wong responded.

Karl Baughman, Hartwell Corporation for ICRMP, 4307 South Oregon Avenue, Caldwell testified.

Commissioner Baker asked a question of Mr. Baughman. Mr. Baughman responded.

Mr. Baughman distributed an informational package included in these minutes.

Jim McNall, ICRMP, 1400 Good Day Circle, Kuna, Idaho, testified.

Commissioner Baker asked a question of Mr. McNall. Mr. McNall responded.

Commissioner Jaurena asked a question of Mr. McNall. Mr. McNall responded.

Commissioner Jaurena provided comment.

Mr. McNall provided comment in response to Commissioner Jaurena

Commissioner Jaurena asked a question of Mr. McNall. Mr. McNall responded.

Commissioner Hansen asked a question of Mr. McNall. Mr. McNall responded.

Ray Wolfe, ICRMP, 1812 Ray Avenue, Caldwell, Idaho, testified.

Allen Ranstrom, Senior Vice President of Moreton & Company, 565 West Ashbourne Drive, Eagle, Idaho testified.

Commissioner Hansen asked a question of Mr. Ranstrom. Mr. Ranstrom responded.

Commissioner Baker asked a question of Mr. Ranstrom. Mr. Ranstrom responded.

Commissioner Jaurena provided comment.

Commissioner Hansen asked a question of Mr. Ranstrom. Mr. Ranstrom responded.

Brian Baughman, 3041 East Springwood Drive, Meridian, Idaho, testified.
Commissioner Baker asked two questions of Mr. Brokaw. Mr. Brokaw responded.
Commissioner Baker asked for any public comment, seeing none, Commissioner Baker closed the public hearing.

**ACTION TAKEN:** Commissioner Jaurena moved to Approve the FY 2014 Insurance (Liability, Property, Auto, Inland Marine and Crime) as Self-Insured as presented by Staff. Commissioner Franden seconded.

Commissioner Baker provided comment in favor of the motion.

Commissioner Franden provided comment in favor of the motion.

*Motion went to a vote and carried unanimously, without dissent.*

**PUBLIC COMMUNICATION:**

Commissioner Baker asked Director Wong to speak.

Director Wong introduced Jeff Lowe, ACHD Senior Transportation Planner.

Mr. Lowe presented the Commission with the 2013 COMPASS Leadership in Motion Award, Leadership in Government, Ada County for the Kuna Downtown Corridor Plan.

Commissioner Baker accepted the award on behalf of ACHD and thanked Mr. Lowe for all of his hard work.

Commissioner Jaurena thanked Mr. Lowe for all the time and effort that went into the plan and the City of Kuna appreciated all the hard work.

Mr. Lowe thanked the Commission for their support.

Director Wong introduced Shari Knauss, ACHD Chief Human Resource Officer.

Ms. Knauss thanked Commissioner Baker for her 5 years of service to ACHD and presented her with a certificate.

Commissioner Baker accepted the certificate and thanked all of ACHD.

Director Wong presented Commissioner Baker with a gavel for her outstanding leadership and service as the Commission President for 2013.

Commissioner Baker accepted the gavel expressed her appreciation.

Commissioner Baker asked for any additional public communication, hearing none, Commissioner Baker adjourned the meeting at 1:00 p.m.