December 2, 2013

To: ACHD Commission
   Bruce Wong, Director

From: Jim Buffington, Maintenance Manager

Subject: FY2014 Snow and Ice Chemical Products - Piggyback Purchase Agreement

Agenda Date: 12/11/2013

Facts and Findings:

Idaho Code 67-2803(1) allows agency’s to “piggyback” on the acquisition of personal property when the procurement duplicates the price and substance of a contract for like goods that has been competitively bid by the state of Idaho, one of its political subdivisions or an agency of the federal government.

In September 2011, The State of Idaho Purchasing Division issued an Invitation to Bid (ITB) ITB03775 for a statewide Blanket Purchase Order for Snow and Ice Chemical Products for one year with four option years. The one year renewal was executed on September 26, 2013. The bases for award: was price per ton.

<table>
<thead>
<tr>
<th>Item</th>
<th>Estimated Quantity</th>
<th>Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road Salt</td>
<td>1150 Tons</td>
<td>Current Price $63.70</td>
<td>$73,255.00</td>
</tr>
<tr>
<td>Road Salt</td>
<td>1150 Tons</td>
<td>Piggy Back $56.19</td>
<td>$64,618.50</td>
</tr>
</tbody>
</table>

Cost Saving utilizing Statewide Blanket Purchase Order $ 8636.50

Staff proposes that ACHD purchase Road Salt from Evans Grain & Elevator Co. Inc. as authorized by Idaho Code 67-2803(1) for FY2014.

The proposed Purchase Agreement and the Staff Report was reviewed by ACHD Legal Staff and was approved to go to Commission.

Fiscal Impacts:

Piggybacking off of the Statewide Blanket Purchase Order for Snow and Ice Chemical Products would allow for a saving of more than 11% in our FY2014 budget. These funds could be utilized for other projects.

Maintenance has budgeted sufficient funds in the FY2014 budget for this requirement. Budget Account 513-4351.

Staff Recommendation:

Staff recommends the ACHD Commission approve the Piggyback Purchase Agreement with Evans Grain & Elevator Inc for FY2014. The estimated annual contract amount not to exceed $75,000.00.

cc: Paul Daigle, Maintenance Deputy Director