July 26, 2013

TO: ACHD Commissioners and Bruce S. Wong, ACHD Director
FROM: Tim Nicholson, P.E., Development Review Supervisor
SUBJECT: 2013 Concrete Repair – North End
Staff Report for August 7, 2013 Commission Meeting

Facts & Findings
The Development Services Department has prepared a list of concrete repair locations situated in the North End of Boise. The area is located between Ressegue Street and Irene Street and between 20th Street and Harrison Boulevard. This is the third and final major contract for FY 2013 designed to repair hazards in public sidewalks, curbs, and install pedestrian ramps by concentrating on different areas within ACHD’s jurisdiction.

The Contract Administrator prepared and advertised for bids on behalf of the Development Services Department. On July 24, 2013, bids were opened for the 2013 Concrete Repairs – North End project. The following bids were received:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Hawkeye Builders</td>
<td>$179,515.00</td>
</tr>
<tr>
<td>2. Idaho Backhoe</td>
<td>$188,117.00</td>
</tr>
<tr>
<td>3. Circe H Construction</td>
<td>$210,420.00</td>
</tr>
</tbody>
</table>

Staff’s Estimate: $206,000

Fiscal Implications
After a complete review of the bids received, it was determined the apparent low bidder, Hawkeye Builders, met all of the bid requirements. The funds for this project are in the adopted FY2013 budget in the Safe Sidewalk Program.

Policy Implications
None

Recommendation
Staff recommends the ACHD Commission award the 2013 Concrete Repairs – North End project to the low responsive bidder, Hawkeye Builders, in the amount of $179,515.00.
Attachment(s):
Map of Proposed Work Area
Responsiveness Review Dated July 25, 2013
INTER-OFFICE MEMO

TO: Tim Nicholson, Development Review Supervisor
   Ryan Fisher, Sidewalk Program Coordinator

FROM: Karl Augustine, Contract Administrator

SUBJECT: Responsiveness Review: 2013 Concrete Repair – North End

This memo is submitted to document the Responsiveness Review taken with respect to 2013 Concrete Repair - North End Project. The Legal Notice for the procurement was advertised in the Idaho Statesman on 07/08/13 and 07/15/13. No inquiries or requests for clarification were received by the 07/17/13 deadline. As such, no Addenda were issued for this procurement. In accordance with the Legal Notice and Invitation to Bid, the Bid Opening was conducted at 1:00 p.m. on 07/24/13. At that date and time, three (3) bids were received. The table below displays the total amount found on each of the Bids.

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The Cost Estimate was less than $203,560.00. The Bid Results were distributed internally within ACHD via posting to the ACHD Intranet and externally to the ACHD Web Site.

Upon posting of the Bid Results, the Contract Administrator completed a Responsiveness Review for all Proposals received. Each Proposal was subjected to the following responsiveness tests:

- The Proposal Form was required to provide information and to be signed, sealed, and submitted. All Bidders included an executed Proposal Form.

- The Bid Schedule was required to include the Bidder Company name, and pricing for all line items and total for each bid submitted. All Bidders complied with this requirement. In addition, Contract Administration found the review of the Bid Amounts submitted and the results of the completed Bid Abstract to coincide.

- A Bid Security of ten percent (10%) was required to be submitted. All Bidders included a 10% Bid Bond with an attached Power-of-Attorney. The U.S. Department of Treasury web-site was consulted and verified each Bonding Surety as certified to conduct business within the State of Idaho.

- All bidders were required to be in possession of valid Public Works License at the time of bidding. A review of the Idaho Department of Building Safety website found all bidders under the subject procurement are in possession of current Public Works Licenses.

- The Proposal Form required the listing of all Electrical, Plumbing, and/or Heating, Ventilation, and Air Conditioning Subcontractors in compliance with Idaho Code. In that the Scope of Work for the Proposed Project does not include the need for such trades, review of this criterion is moot.
- Any Addenda issued for the procurement were required to be acknowledged by listing the Addenda Number and Date on the Proposal Form or the Bid would be deemed non-responsive. No Addenda were issued for this procurement rendering review of this criterion moot.

- Any omissions, erasures, alterations, or other corrections to the Proposal Form, Bid Schedule, or other documents submitted were required to be initialed by an authorized representative. No corrections were apparent on any of the Bid Schedules submitted rendering further review of this criterion moot.

Based upon the Bid Results and the Responsiveness Review, Contract Administration recommends award of the 2013 Concrete Repair – North End to Hawkeye Builders as the low cost, responsive Bidder. Contract Administration forwarded this Memo to Development Services Staff for review and award processing.