July 15, 2013

To: ACHD Commission
   Bruce Wong, Director

From: Josh Sharp
       Fleet Coordinator

Subject: Four (4) 2013 Compressors

Agenda Date: August 7th 2013

Facts and Findings:
Maintenance has a requirement for Four (4) Compressors; two (2) compressors are replacements for the Paint Crew and Cloverdale’s Grade Crew, the other two (2) will go to the Utility Crews.

An Invitation To Bid was issued in accordance with Idaho Code for Four (4) Compressors. On June 26th, 2013, ACHD conducted the bid opening and Three (3) companies responded:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cesco</td>
<td>$61,500.00</td>
</tr>
<tr>
<td>Metroquip</td>
<td>$59,800.00</td>
</tr>
<tr>
<td>Cate</td>
<td>$55,380.00</td>
</tr>
<tr>
<td>ACHD Estimate</td>
<td>$64,000.00</td>
</tr>
</tbody>
</table>

The Fleet Coordinator and staff evaluated the proposal for the Four (4) Compressors.

The criteria for determining the “lowest cost responsive bidder”, as stated in the Invitation to Bid, included bid price (maximum point total 100 points) and specifications (maximum point total 161 points) with the “lowest cost responsible bidder” being the bidder with an overall score the closest to the total 261 points available.

Cate Equipment provided the lowest cost but received the least points in regards to the specification with average points of 201 out of the total 261 points available.

Metroquip proved the second lowest cost and received average points of 216 out of the total 261 points available.

Cesco bid the highest cost (about 11% higher than the lowest proposal) however, based upon the specifications which reflect ACHD’s determined needs, Cesco received the highest overall points, averaging 250 points out of the total 261 points available. Therefore, based upon the criteria for determining the “lowest cost responsible bidder”, as stated in the Invitation to Bid, Cesco is the “lowest cost responsible bidder”.

The proposed purchase agreement was issued on the approved legal forms and staff report was reviewed by ACHD Legal Staff and approved to go before the Commission.
Fiscal Impacts:
None. Fleet has budgeted sufficient funds in the FY2013 Budget for the purchase of Four (4) 2013 Compressors.

Staff Recommendation:
Staff recommends the ACHD Commission approve contract for the purchase of Four (4) Compressors to Cesco for the amount of $61,500.

cc: Paul Daigle, Maintenance Deputy Director