Executive Session – November 6, 2013 – ACHD Pre-Commission Room – Commissioner Jaurena made a motion to go into Executive Session under authority of Sections 67-2345(1)(f) at 10:35 a.m., Commissioner Arnold seconded. Roll Call Vote on Motion: Commissioner Franden voted aye; Commissioner Jaurena voted aye; Commissioner Arnold voted aye; Commissioner Hansen voted aye; Commissioner Baker voted aye. Director Wong, Steve Price, Mike Brokaw, Craig Quintana, Paul Daigle and Stacey Workman were present in person. The purpose and topic of the Executive Session was to discuss with legal counsel the legal ramifications of and legal options for pending litigation and/or controversies not yet being litigated but imminently likely to be litigated.

Commissioner Arnold made a motion to go out of executive session at 10:50 a.m. Commissioner Jaurena seconded the motion. Roll Call Vote on Motion: Commissioner Franden voted aye; Commissioner Jaurena voted aye; Commissioner Arnold voted aye; Commissioner Hansen voted aye; Commissioner Baker voted aye. Motion carried unanimously.

Stacey L. Workman, Secretary

Sara M. Baker, President
MINUTE ENTRY

Status Reports and Work Session – November 6, 2013 – 10:50 a.m., 11:05 a.m. and 11:13 a.m.

respectively – Pre-Commission Room – Commissioners Baker, Franden, Hansen, Arnold, and Jaurena met with Director Wong and staff members Mills, D. Wallace, Quintana, Daigle Brokaw, Price, Hansen, Race, Pillai, Head, Little, Inselman and Workman. Karen Gallagher, Planner for the City of Boise, Ken Colson from Parametrix, Katina Dutton from Capital City Development Corporation and Caleb Hood, Planning Manager, for the City of Meridian were also in attendance.

Mr. Brokaw presented an informational overview of Urban Renewal Zones. Report form attached. No official action was taken.

Mr. Wallace presented an Adaptive Signal Control Technology System update. Report form attached. No official action was taken.

Mr. Pillai made a presentation on the Traffic Impact Analysis on the SH16 extension. Mr. Pillai requested agreement from Commission on Staff recommendation. Commission Agreed. Report form attached.
<table>
<thead>
<tr>
<th>Date</th>
<th>November 6, 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Topic</td>
<td>Urban Renewal Zone Review</td>
</tr>
<tr>
<td>Staff Assigned</td>
<td>Michael Brokaw</td>
</tr>
<tr>
<td>Direction to Staff/Outcome</td>
<td>None</td>
</tr>
<tr>
<td>Follow-up Session (Y/N)</td>
<td>No</td>
</tr>
</tbody>
</table>
## STAFF REPORT FORM

<table>
<thead>
<tr>
<th>Date</th>
<th>November 6, 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Topic</strong></td>
<td>Status report on Adaptive Signal Control Technology (ASCT) System (Ada County/3 Rivers)…[Three Cities River Crossing]</td>
</tr>
<tr>
<td><strong>Staff Assigned</strong></td>
<td>David Wallace on behalf of Felicia Statkus, Terry Little and IT Advisory Committee</td>
</tr>
<tr>
<td><strong>Direction to Staff/Outcome</strong></td>
<td>Commissioner Jaurena tasked staff to provide data on constituent pollutants (NOX, etc) of the fuel savings listed in staff presentation. Rationale: DEQ will need this answer. Mr Mills is aware of this tasking, and Terry Little was informed of the requirement. Commissioners understood that this was an information briefing, and that software provider InSync had been chosen by the ACHD Three Cities River Crossing team for their bid price of $703,300. Further, they understood that ACHD’s portion of the match is only $25,000, once Federal Earmark funding has been transferred to ACHD through ITD. Commissioners understood that there is a second, detailed SLA now in coordination which will precisely specify ACHD’s functional participation. Staff plans to bring a contract for InSync software to the Commission for their award at the 11 December 2013 Commission meeting.</td>
</tr>
<tr>
<td><strong>Follow-up Session (Y/N)</strong></td>
<td>Y...December 11, 2013 Commission meeting for contract award</td>
</tr>
</tbody>
</table>
WORK SESSION

<table>
<thead>
<tr>
<th>Date</th>
<th>Nov 6, 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Topic</td>
<td>Impacts of SH-16 River Crossing</td>
</tr>
<tr>
<td>Staff Assigned</td>
<td>Amar Pillai</td>
</tr>
</tbody>
</table>

### Direction to Staff/Outcome

Staff explained the impacts of SH-16 river crossing on the programmed improvements in the most recent Integrated Five Year Work Program.

- Commission agrees with staff recommendation
- Commissioner Jaurena would like to be present at the Meridian City Council meeting when this is presented.

| Follow-up Session (Y/N) | N |
MINUTE ENTRY

Pre-Commission Meeting – November 6, 2013 – 11:30 a.m. – Pre-Commission Room –

Commissioners Baker, Franden, Hansen, Arnold, and Jaurena met with Director Wong and staff members Quintana, Mills, D. Wallace, Daigle, Brokaw, Price, Montgomery, Inselman, C. Little, Race, Martin, Baird, Hansen, Ferch, Zaragoza, Head and Workman. Karen Gallagher, Planner for the City of Boise, and Caleb Hood, Planning Manager for the City of Meridian were also in attendance.

The Commission briefly reviewed the day’s meeting agenda. No official action was taken.

Stacey L. Workman, Secretary

Sara M. Baker, President
COMMISSION MEETING MINUTES
for
Wednesday, November 6, 2013

Minutes of the Commission meeting held on Wednesday, November 6, 2013 at 12:00 p.m. in the offices of the Ada County Highway District, 3775 Adams Street, Garden City, Idaho.

Commissioners Baker, Franden, Arnold, Jaurena and Hansen were present.

ACHD staff present: Bruce Wong, Craig Quintana, Mike Brokaw, Steve Price, Dave Wallace, Bruce Mills, Paul Daigle, Gary Inselman, Ryan Head, Christy Little, Tom Ferch, Shawn Martin, Josh Sharp, Giovanna Bell, Lorie Baird, Kirk Montgomery and Stacey Workman.

Approximately 4 members of the public attended.

Commissioner Baker called the meeting to order at 12:00 p.m. and welcomed everyone.

The Commission and audience recited the pledge of allegiance.

ADOPT AMENDED AGENDA – Request for Adoption:
A change to the originally published meeting agenda occurred less than forty eight (48) hours prior to the start of the meeting. The Commission is required to make a motion to approve the posted Amended Agenda. The Amended Agenda is effective upon the passage of the motion.

ACTION TAKEN:
Commissioner Franden made a motion to adopt and ratify the posted, amended agenda. Commissioner Hansen seconded. Motion carried unanimously.

ADOPT CONSENT AGENDA – Request for Approval:
A. Development Applications – Preliminary Plats
   A2. Larry H Miller – Conditional Use & Design Review – Consideration and Approval
B. Final Plats
   B1. Ashbury Subdivision No. 1 – Final Plat – Request for Approval
   B2. Ennis-Thrivent Condominiums – Final Plat – Request for Approval
   B3. Eyrie Canyon North Subdivision No. 1 – Final Plat – Request for Approval
   B4. Henry’s Fork Subdivision No. 2 – Final Plat – Request for Approval
   B5. Messina Meadows Subdivision No. 4 – Final Plat – Request for Approval
   B6. Next Stage Condominiums – Final Plat – Request for Approval
   B7. Peppermill Estates Subdivision No. 1 – Final Plat – Request for Approval
   B8. Rivervalley Retail Subdivision – Final Plat – Request for Approval
C. Minutes & Minute Entries – October 16, 2013 – Request for Approval
D. ITD Cooperative Agreement – Canyon County A010 (586) Key #11586 – Administrative Approval - Request for Approval
E. ITD Cooperative Agreement – Canyon County A010 (059) Key #12059 – Administrative Approval - Request for Approval
F. Extend Marketing Contract with ES Drake – Administrative Approval – Request for Approval
G. 2014 Light Vehicle Maintenance and Repairs Services Agreement Bid Awards – Bid Results & Consideration/Award Contract
H. Condemnation of Right-of-Way necessary for Ustick Road, Five Mile to Cloverdale – Idaho Power, pole location facilities – Authorization and Order of Condemnation
I. Award Construction Bid for Ustick Road, Cloverdale to Five Mile (Boise) – Request for Approval
J. Interagency Agreement with City of Boise for Sewer and Water Improvements on Ustick Road, Cloverdale to Five Mile (Boise) – Request for Approval
K. Traffic Management Information Access Agreement (Journal) – Request for Approval
L. Traffic Management Information Access Agreement (KTVB) – Request for Approval
M. Traffic Management Information Access Agreement (KBOI) – Request for Approval
N. FY2014 Traffic Paint Material – Bid Results & Consideration/Award Contract
O. FY2014 Traffic Signal Poles and Mast Arms – Bid Results & Consideration/Award Contract
P. FY2014 Traffic Signal Cabinets – Bid Results & Consideration/Award Contract
Q. FY2014 Traffic Signal Materials – Bid Results & Consideration/Award Contract
R. Resolution 2029 – Submission of Federal Aid Grant Applications – Consideration and Approval
S. FY2015 Federal Aid Overlay Project With Idaho Transportation Department – Key No. 12363 – Consideration and Approval
T. 2014 Hit Mix Asphalt Material Procurement Award – Bid Results & Consideration/Award Contract

ACTION TAKEN: Commissioner Jaurena moved to approve the Consent Agenda with the exception of items K, L and M., Traffic Management Information Access Agreements with Journal, KTVB and KBOI to be moved to the Regular Agenda as Items 3, 4 and 5 as well as Item S, FY2015 Federal Aid Overlay Project With Idaho Transportation Department – Key No. 12363 – Consideration and Approval be remanded back to staff indefinitely. Commissioner Arnold seconded. Motion carried unanimously, without objection.

REGULAR AGENDA:

1. Public Hearing to receive public testimony for Resolution 2022 declaring real properties to be surplus and directing the sale of surplus properties – Public Hearing – Request for Adoption:

   Commissioner Baker opened the public hearing.

   Lorie Baird, ACHD Real Estate Specialist, presented staff report.


   Commissioner Baker asked for any public comment, seeing none, Commission Baker closed the public hearing.

   ACTION TAKEN: Commissioner Franden moved to Adopt Resolution 2022 and declares all properties to be surplus and direct the sale of surplus properties, as recommended by staff. Commissioner Arnold seconded. Motion carried unanimously, without dissent.

**ACTION TAKEN:** Commissioner Arnold moved to defer the Request for Reconsideration until November 13, 2013 in order to receive new information from the Meridian City Council Meeting on November 6, 2013. Commissioner Jaurena seconded. Motion carried unanimously, without dissent.

3. Traffic Management Information Access Agreement (Journal) – Request for Approval:

Bruce Mills, ACHD Deputy Director of Engineering, presented information regarding to the agreements.

Commissioner Arnold asked a question of ACHD Legal Counsel.

Steve Price, ACHD Legal Counsel, responded.

Commissioner Arnold asked several questions of Mr. Price. Mr. Price responded.

**ACTION TAKEN:** Commissioner Jaurena moved to approve the Traffic Management Information Access Agreement with Journal Broadcasting. Commissioner Franden seconded. Motion carried unanimously, without dissent.

4. Traffic Management Information Access Agreement (KTVB) – Request for Approval:

**ACTION TAKEN:** Commissioner Jaurena moved to approve the Traffic Management Information Access Agreement with KTVB. Commissioner Franden seconded.

Commissioner Arnold provided comment supporting the agreements but to make sure staff kept an eye on any recordings, especially accidents.

**Motion carried unanimously, without dissent.**

5. Traffic Management Information Access Agreement (KBOI) – Request for Approval:

**ACTION TAKEN:** Commissioner Jaurena moved to approve the Traffic Management Information Access Agreement with KBOI. Commissioner Franden seconded. Motion carried unanimously, without dissent.

**PUBLIC COMMUNICATION:**

Hearing none, Commissioner Baker adjourned the meeting at 12:17 p.m.