MINUTE ENTRY


Mr. Buffington presented an informational briefing on the FY14 Winter Maintenance. No official action was taken. Report form attached.

MINUTE ENTRY

Pre Commission Meeting—October 16, 2013—11:30 a.m.—Pre-Commission Room—

Commissioners Baker, Franden, Arnold and Hansen met with Director Wong and staff members Brokaw, D. Wallace, Mills, Buffington, Price, Myron, Inselman, C. Little, Yarrington, Cutler, Pestka, Watsek and Workman.

The Commission briefly reviewed the day’s formal meeting agenda. No official changes or actions were taken.

Stacey L. Workman, Secretary

Sara M. Baker, President
<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
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<tbody>
<tr>
<td></td>
<td>Winter Maintenance Operations</td>
</tr>
<tr>
<td>Staff Assigned</td>
<td>Jim Buffington</td>
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<tr>
<td><strong>Direction to Staff/Outcome</strong></td>
<td>Follow with dates for Commissioners to demo the snow plow simulator.</td>
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<tr>
<td>Follow-up Session (Y/N)</td>
<td>None</td>
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COMMISSION MEETING MINUTES
for
Wednesday, October 16, 2013

Minutes of the Commission meeting held on Wednesday, October 16, 2013 at 12:00 p.m. in the offices of the Ada County Highway District, 3775 Adams Street, Garden City, Idaho.

Commissioners Franden, Hansen, Arnold and Baker were present.

ACHD staff present: Bruce Wong, Dave Wallace, Bruce Mills, Steve Price, Michael Brokaw, Christine Myron, Jim Buffington, Ryan Cutler, Jeff Lowe, Sherwin Pestka, Sabrina Anderson, Gary Inselman, Christy Little, Stacey Yarrington, Lauren Watsek, and Stacey Workman.

2 members of the public attended.

Commissioner Baker called the meeting to order at 12:00 p.m. and welcomed everyone.

The Commission and audience recited the pledge of allegiance.

ADOPT AMENDED AGENDA – Request for Adoption:
A change to the originally published meeting agenda occurred less than forty eight (48) hours prior to the start of the meeting. The Commission is required to make a motion to approve the posted Amended Agenda. The Amended Agenda is effective upon the passage of the motion.

ACTION TAKEN:
Commissioner Franden made a motion to adopt and ratify the posted, amended agenda. Commissioner Arnold seconded. Motion went to vote and carried unanimously.

ADOPT CONSENT AGENDA – Request for Approval:
A. Development Applications – Preliminary Plats
   A1. The village at Cold Creek Subdivision – Preliminary Plat & Rezone – Request for Modification of Policy
   A2. DRH13-00272 – Design Review – Consideration and Approval
   A3. Treasure Valley Full Gospel Church Expansion 201301119-SP/FP – Special Use Permit – Request for Waiver of Policy
B. Final Plats
   B1. Boulder Heights Estates Subdivision No. 5 – Final Plat – Request for Approval
   B2. Somerset Ridge Subdivision No. 5 – Final Plat – Request for Approval
   B3. Tianna Park Subdivision No. 2 – Final Plat – Request for Approval
   B4. Tradewinds Subdivision Phase 1 – Final Plat – Request for Approval
C. Minutes & Minute Entries – October 2, 2013 – Request for Approval
D. Office Supplies Procurement – Acceptance of Facts, Findings and Conclusions – Request for Approval
E. Award Construction Bid for Five Mile Road, Milclay Street to Summerwind Drive (Boise) – Request for Approval

**ACTION TAKEN:** Commissioner Hansen moved to approve the Consent Agenda with the exception of Item D and to place Item D, Office Supplies Procurement, on the Regular Agenda. Commissioner Hansen disclosed for the record that he has had several conversations with the public on Items B1 and B2. Commissioner Arnold seconded. Motion carried unanimously, without objection.

**REGULAR AGENDA:**


   Commissioner Baker asked staff for a staff report.

   Sherwin Pestka, ACHD Administration Manager, presented the staff report.

   Commissioner Hansen asked two questions of Mr. Pestka. Mr. Pestka responded.

   Commissioner Arnold asked a question of Legal Counsel.

   Steve Price, ACHD Legal Counsel, responded.

   Patricia and Robert Langdon, BuyWyz, 1650 W. Targee St., #5905, Boise, Idaho, testified.

   Commissioner Baker asked a question of Ms. Langdon. Ms. Langdon responded.

   Commissioner Franden asked a question of Mr. Price. Mr. Price responded.

   Commissioner Baker asked a question of Mr. Price. Mr. Price responded.

   Commissioner Baker asked a question of staff.

   Michael Brokaw, ACHD Chief of Staff, responded.

   Commissioner Arnold asked several questions of Mr. Price. Mr. Price responded.

   **ACTION TAKEN:** Commissioner Arnold moved to approve the Office Supplies Piggyback Procurement and ordered staff to send a new Office Supplies Procurement out to bid. Commissioner Franden seconded.

   Commissioner Baker provided comment.

   Commissioner Hansen asked several questions of Mr. Price. Mr. Price responded.

   **Motion carried unanimously, without objection.**
PUBLIC COMMUNICATION:

Commissioner Baker called up Bruce Wong, ACHD Director.

Director Wong introduced Jeff Lowe, ACHD Senior Transportation Planner.

Mr. Lowe presented the Commission with the 2013 APA Idaho Award, Outstanding Plan, Award of Merit for the Kuna Downtown Corridor Plan.

Commissioner Baker accepted the award on behalf of ACHD and commented that Mr. Lowe had done all the work to receive the award.

Commission Baker asked for any other public communication, hearing none, Commissioner Baker adjourned the meeting at 12:24 p.m.

__________________________________________
Stacey L. Workman, Secretary

__________________________________________
Sara M. Baker, President