MINUTE ENTRY

Work Session – September 18, 2013 – 10:40 a.m. – Pre-Commission Room – Commissioners

Baker, Franden, Hansen, and Jaurena met with Director Wong and staff members Edmond, Quintana, Price, Brokaw, Mills, Anderson, D. Wallace, Head, Holverson, Kuperus and Workman.

Karen Gallagher, Planner for the City of Boise was also in attendance.

MINUTE ENTRY

Status Report – September 18, 2013 – 11:00 a.m. – Pre-Commission Room – Commissioners

Baker, Franden, Hansen, and Jaurena met with Director Wong and staff members Zaragoza, Quintana, Price, Brokaw, Mills, Anderson, D. Wallace, Head, Holverson, Kuperus and Workman. Karen Gallagher, Planner for the City of Boise was also in attendance.

Mr. Zaragoza presented an update on the Ustick Road, Cloverdale to Five Mile Project. Mr. Zaragoza asked the Commission for the authorization to go to bid process. The Commission approved the authorization to bid. Report form attached.

Status Report – September 18, 2013 – 11:10 a.m. – Pre-Commission Room – Commissioners

Baker, Franden, Hansen, and Jaurena met with Director Wong and staff members Head, Quintana, Price, Brokaw, Mills, Anderson, D. Wallace, Roell, Race, Holverson, Kuperus and Workman.

Mr. Head presented an update on the Northwest Foothills Transportation Plan. No official action was taken.

______________________________  ______________________________
Stacey L. Workman, Secretary     Sara M. Baker, President
MINUTE ENTRY

Pre-Commission Meeting — September 18, 2013 — 11:30 a.m. — Pre-Commission Room —

Commissioners Baker, Franden, Hansen, and Jaurena met with Director Wong and staff members Head, Quintana, Price, Brokaw, Mills, Anderson, D. Wallace, Roell, Race, Holverson, Kuperus, Edmond, Augustine, Day, Serdar, Inselman, Buffington and Workman.

The Commission briefly reviewed the day’s meeting agenda. No official action was taken.
COMMISSION MEETING MINUTES
for
Wednesday, September 18, 2013

Minutes of the Commission meeting held on Wednesday, September 18, 2013 at 12:00 p.m. in the offices of the Ada County Highway District, 3775 Adams Street, Garden City, Idaho.

Commissioners Franden, Jaurena, Hansen and Baker were present.

ACHD staff present: Bruce Wong, Craig Quintana, Dave Wallace, Bruce Mills, Michael Brokaw, Gary Inselman, Steve Price, Dave Serdar, Dale Kuperus, Scott Spears, Karl Augustine, Randy Noble, Summer Day, Sherwin Pestka, Don Roell, Kraig Howe and Stacey Workman.

2 members of the public attended.

Commissioner Baker called the meeting to order at 12:00 p.m. and welcomed everyone.

The Commission and audience recited the pledge of allegiance.

ADOPT AMENDED AGENDA – Request for Adoption:
A change to the originally published meeting agenda occurred less than forty eight (48) hours prior to the start of the meeting. The Commission is required to make a motion to approve the posted Amended Agenda. The Amended Agenda is effective upon the passage of the motion.

ACTION TAKEN:
Commissioner Franden made a motion to adopt and ratify the posted, amended agenda. Commissioner Jaurena seconded. Motion went to vote and carried unanimously.

ADOPT CONSENT AGENDA – Request for Approval:
A. Development Applications – Preliminary Plats
A1. None
B. Final Plats
B1. Avimor Subdivision No. 3 – Final Plat – Request for Approval
B2. Reflection Ridge Subdivision No. 1 – Final Plat – Request for Approval
B3. Snoqualmie Falls Subdivision No. 3 – Final Plat – Request for Approval
C. Minutes & Minute Entries – September 4, 2013 – Request for Approval
D. FY2014 Custodial Services Agreement MD-188 Bid Award – Bid Results & Consideration/Award Contract
E. Bridge Inspection Software Purchase – Request for Approval
F. Addendum to the State Local Agreement with the Idaho Transportation Department for the Construction of the FY2013 Federal Aid Overlays – Request for Approval

Commission Baker noted that someone in the audience was present to testify on Item D.

ACTION TAKEN: Commissioner Jaurena moved to approve the Consent Agenda with the exception of Item D and to move Item D to #3 on the Regular Agenda. Commissioner Franden seconded. Motion carried unanimously, without objection.
REGULAR AGENDA:

1. Condemnation of Right-of-Way necessary for Ustick-Cloverdale to Five Mile Project – Parcel 64, (Boise-Ustick LLC) 10580 W. Ustick Rd. Boise, ID – Public Hearing – Authorization and Order of Condemnation:

   Commissioner Baker opened the public hearing.

   Dave Serdar, ACHD Right-of-Way Supervisor, presented staff report.

   Commissioner Baker asked for any public comment, seeing none, Commission Baker closed the public hearing.

   ACTION TAKEN: Commissioner Franden moved to Authorize and enter the Order of condemnation and declared the acquisition necessary for public use for the property Parcel 64, (Boise-Ustick LLC) 10580 W. Ustick Rd. Boise, ID, as recommended by staff. Commissioner Hansen seconded. Motion carried unanimously, without dissent.

2. Condemnation of Right-of-Way necessary for Ustick-Cloverdale to Five Mile Project – Parcels 34, 36 and 37, (Wanda Palmer) W. Ustick Rd. Boise, ID – Public Hearing – Authorization and Order of Condemnation:

   Commissioner Baker opened the public hearing.

   Steve Price, ACHD Legal Counsel, presented staff report.

   Commissioner Baker asked for any public comment, seeing none, Commission Baker closed the public hearing.

   ACTION TAKEN: Commissioner Jaurena moved to Authorize and enter Orders of condemnation and declared the acquisition necessary for public use for all properties Parcels 34, 36 and 37, (Wanda Palmer) W. Ustick Rd. Boise, ID, as recommended by staff. Commissioner Hansen seconded. Motion carried unanimously, without dissent.

3. Item D on Consent Agenda: FY2014 Custodial Services Agreement MD-188 Bid Award – Bid Results & Consideration/Award Contract:

   Commissioner Baker asked if there was a staff report. Mr. Price responded that there was not a staff report on this item.

   Mr. Price provided comment and Idaho Code in regards to Bid Awards.

   Commissioner Baker asked for public comment.

   Robert Uebelher, 1152 S. Allante, Boise, testified.

   Commissioner Baker thanked Mr. Uebelher for coming and testifying and explained the process and what steps will need to be taken.

   Mr. Uebelher provided comment.
Commissioner Baker asked a question of Mr. Price. Mr. Price responded.

Mr. Uebelher provided comment.

Commissioner Baker provided comment.

Mr. Price provided comment.

Mr. Uebelher provided comment.

Commissioner Baker asked a question of Mr. Price. Mr. Price responded.

ACTION TAKEN: Commissioner Franden moved to approve the FY2014 Custodial Services Agreement MD-188, as recommended by staff. Commissioner Jaurena seconded. Motion carried unanimously, without dissent.

Commissioner Baker thanked Mr. Uebelher again for coming down to testify.

PUBLIC COMMUNICATION:

Hearing none, Commissioner Baker adjourned the meeting at 12:22 p.m.
<table>
<thead>
<tr>
<th>Date</th>
<th>September 18, 2013</th>
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</thead>
<tbody>
<tr>
<td>Topic</td>
<td>IFYWP Prioritization Methodologies</td>
</tr>
<tr>
<td>Staff Assigned</td>
<td>Matt Edmond</td>
</tr>
</tbody>
</table>

**Direction to Staff/Outcome**

Staff briefed the Commission on the capital and community programs prioritization methodologies used in programming capacity expansion (roads and intersections) and community program projects in the IFYWP.

The Commission asked for a current copy of the High Accident Location (HAL) listing. I've requested it from Traffic, and will forward it along as soon as I receive it.

<table>
<thead>
<tr>
<th>Follow-up Session (Y/N)</th>
<th>No</th>
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</table>
**WORK SESSION**

<table>
<thead>
<tr>
<th><strong>Date</strong></th>
<th>September 18, 2013</th>
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</thead>
<tbody>
<tr>
<td><strong>Topic</strong></td>
<td>Ustick Road, Cloverdale to Five Mile Authorization to Bid</td>
</tr>
<tr>
<td><strong>Staff Assigned</strong></td>
<td>Adam Zaragoza, Project Manager</td>
</tr>
<tr>
<td><strong>Direction to Staff/Outcome</strong></td>
<td>Staff discussed the bid schedule and potential condemnations occurring for the Ustick Road project. After consultation with the Commission, the Commissioners approved going to bid on the project with seven pending legal issues. Staff will present a status of the condemnations at the October 23\textsuperscript{rd}, 2013 meeting as part of the bid results.</td>
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<td><strong>Follow-up Session (Y/N)</strong></td>
<td>Yes, October 23, 2013 during the bid/award by the Commissioners.</td>
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### STAFF REPORT FORM

<table>
<thead>
<tr>
<th>Date</th>
<th>September 18, 2013</th>
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</thead>
<tbody>
<tr>
<td>Topic</td>
<td>Northwest Foothills Transportation Plan Update – Next Steps</td>
</tr>
<tr>
<td>Staff Assigned</td>
<td>Ryan Head</td>
</tr>
<tr>
<td><strong>Direction to Staff/Outcome</strong></td>
<td>Staff presented the process it will follow for the next phase of the Northwest Foothills Transportation Plan Update, as directed by the Commission during their July 24, 2013 Regular Meeting. The process will include outreach through a stakeholder committee and obtaining commitment from affected land use and other agencies as to the actions they will take in order to ensure the desired lane configuration for Beacon Light Road.</td>
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<td></td>
<td>Commission comments included emphasis that we are going through this process and will only come out with a different recommendation than previously presented, if there is a change in the planned future land uses and transportation investment decisions made by other agencies.</td>
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<td><strong>Follow-up Session</strong> (Y/N)</td>
<td>Yes.</td>
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