MINUTE ENTRY

Executive Session – May 22, 2013 – ACHD Pre-Commission Room – Commissioner Hansen made a motion to go into Executive Session under authority of Sections 67-2345(1)(d) and (f) at 4:30 p.m., Commissioner Franden seconded. Roll Call Vote on Motion: Commissioner Franden voted aye; Commissioner Arnold voted aye; Commissioner Hansen voted aye; Commissioner Baker voted aye. Director Wong and staff members Price, Mills, Brokaw, Quintana, Daigle, D. Wallace and Blake were present. The purpose and topic of the Executive Session was to consider records that are exempt from disclosure as provided in Chapter 3, title 9, Idaho Code and to communicate with legal counsel to discuss the legal ramifications for and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated. Commissioner Hansen made a motion to go out of executive session at 4:55 p.m. Commissioner Arnold seconded the motion. Roll Call Vote on Motion: Commissioner Franden voted aye; Commissioner Arnold voted aye; Commissioner Hansen voted aye; Commissioner Baker voted aye. Motion carried unanimously.

Stephanie L. Blake, Secretary
Sara M. Baker, President
MINUTE ENTRY

Work Session – May 22, 2013 – 5:00 p.m. – Pre-Commission Room – Commissioners Baker, Franden, Hansen and Arnold met with Director Wong and staff members Edmond, Quintana, Price, Brokaw, Mills, Anderson, Inselman, Daigle, D. Wallace, Race and Blake. Karen Gallagher, Planner for the City of Boise and Yuri Mereszczak from Kittleson & Associates were also in attendance.

Mr. Edmond presented a report on the Integrated Five Year Work Plan and early issues. The Commission made several requests of staff and provided specific recommendations. Please refer to the report form attached.
**WORK SESSION**

<table>
<thead>
<tr>
<th>Date</th>
<th>May 22, 2013</th>
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<tr>
<td>Topic</td>
<td>Integrated Five-Year Work Plan Early Issues</td>
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<td>Staff Assigned</td>
<td>Matt Edmond</td>
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**Direction to Staff/Outcome**

Staff briefed the Commission on early issues of the upcoming Integrated Five-Year Work Plan effort, including:

- Integrating the Five-Year Work Plan to include all ACHD activities under Operate, Maintain & Enhance
- Revenue forecasts for FY2013-2020
- Agency requests, including non-standard requests
- Priority Corridors update
- Programming issues & recommendations
- Joint intersections with ITD

The Commission asked for follow up information on the following:

- Listing of all agency requests
- Agency rankings for economic development requests
- Follow up on how priority corridors fit in with Communities in Motion corridors

The Commission agreed with staff recommendations to explore the following in the Initial Draft IFYWP:

- Increasing annual Community Programs target from about $4M to about $6M
- Increasing annual ‘Capital’ maintenance target from about $5M to about $7M

**Follow-up Session (Y/N)**

Yes, Initial Draft Work Session July 24, 2013
MINUTE ENTRY

Pre Commission Meeting – May 22, 2013 – 5:30 p.m. – Pre-Commission Room – Commissioners


Karen Gallagher, Planner for the City of Boise, was also in attendance.

The Commission briefly reviewed the day’s formal meeting agenda. No official changes or actions were made.

Stephanie L. Blake, Secretary

Sara M. Baker, President
COMMISSION MEETING MINUTES
for
Wednesday, May 22, 2013

Minutes of the Commission meeting held on Wednesday, May 22, 2013 at 6:00 p.m. in the offices of the Ada County Highway District, 3775 Adams Street, Garden City, Idaho.

Commissioners Baker, Franden, Arnold and Hansen were present.

ACHD staff present: Bruce Wong, Craig Quintana, Paul Daigle, Dave Wallace, Gary Inselman, Mike Brokaw, Steve Price, Jarom Wagoner, Dave Serdar, Terry Little, Mindy Wallace and Stephanie Blake.

Five members of the public attended.

Commissioner Baker called the meeting to order at 6:00 p.m. and welcomed everyone.

The Commission and audience recited the pledge of allegiance.

ADOPT AMENDED AGENDA – Request for Adoption:
A change to the originally published meeting agenda occurred more than forty eight (48) hours prior to the start of the meeting. The Commission is required to make a motion to approve the posted Amended Agenda. The Amended Agenda is effective upon the passage of the motion.

ACTION TAKEN:
Commissioner Franden made a motion to adopt and ratify the posted, amended agenda. Commissioner Arnold seconded. Motion carried unanimously.

ADOPT CONSENT AGENDA – Request for Approval:
A. Development Applications – Preliminary Plats
   A1. Ashbury Subdivision – Preliminary Plat - Consideration & Approval
   A2. DRH13-00089/Owyhee Plaza – Design Review – Consideration & Approval
   A3. Raap Ranch Subdivision - Preliminary Plat & Private Road – Consideration & Approval
B. Final Plats
   B1. None
C. Minutes & Minute Entries – Request for Approval
D. Cooperative Agreement with the Idaho Transportation Department for the Intersection of Eagle Road and Wainwright Drive (Key No. 12044) – Request for Approval
E. Award Construction Bid for 2013 Local Overlays Phase I (Boise) – Request for Approval
F. Piggyback Purchase Agreement of Four (4) John Deere 410K Backhoes through the National Joint Powers Alliance Contract: 060311-JDC – Consideration & Approval
G. Request to install permeable brick pavers in Bridgetower Heights Subdivision – Decision Briefing Request for Modification of Policy
ACTION TAKEN: Commissioner Franden moved to approve the Consent Agenda, excluding item A1, which he remanded to staff until June 5, 2013. Commissioner Arnold seconded. Motion carried unanimously, without objection.

REGULAR AGENDA:


   Commissioner Baker opened the public hearing.

   Dave Serdar, ACHD Right-of-Way Supervisor, presented the staff report.

   Commissioner Franden asked a question of Mr. Serdar about ITD comments. Mr. Serdar responded.

   Geoff Wardle, Vice President of Gardner Company, 850 W. Main St., Boise, testified.

   Commissioner Franden asked a follow-up question of Mr. Wardle. Mr. Wardle responded.

   Hearing no one else wishing to testify on this item, Commissioner Baker closed the public hearing.

   ACTION: Commissioner Arnold moved to approve Resolution No. 1098 for the Vacation and Exchange of Right of Way on Mace Road. Commissioner Franden seconded. Motion carried unanimously, without dissent.

2. Request to dedicate a private road to the public, Kalispell Lane – Public Hearing – Public Hearing:

   Mindy Wallace, ACHD Planning Review Supervisor, presented the staff report.

   Commissioner Hansen asked several questions of Ms. Wallace. Ms. Wallace responded.

   Commissioner Baker asked several questions of Ms. Wallace. Ms. Wallace responded.

   Matt Howard, 1854 E. Lanark, Meridian, testified on behalf of the applicant.

   Commissioner Franden asked a question of Mr. Howard. Mr. Howard responded.

   Orson Woodhouse, 10010 Palisades, Boise, testified.

   Commissioner Hansen asked a question of Mr. Woodhouse. Mr. Woodhouse responded.

   Hearing no one else wishing to testify, Commissioner Baker closed the public hearing.
ACTION: Commissioner Franden moved to approve the dedication of Kalispell Road as a public road. Commissioner Hansen seconded the motion. Motion carried, unanimously, without dissent.

3. Resolution No. 1099 – Adoption of Revised Capital Investments Citizen Advisory Committee (CICAC) Bylaws and ACHD Policy – Request for Adoption:

Steve Price, ACHD General Counsel, presented the staff report.

Commissioner Arnold asked several questions of Mr. Price. Mr. Price responded.

Commissioner Hansen asked a question of Mr. Price regarding the uniformity of the other ACHD advisory committee bylaws. Mr. Price responded.

Commissioner Hansen asked a follow-up question of Mr. Price. Mr. Price responded.

ACTION: Commissioner Franden moved to adopt Resolution No. 1099. Commissioner Arnold seconded the motion. Motion carried unanimously, without dissent.

PUBLIC COMMUNICATION:

Commissioner Baker opened the floor for public communication.

Diane McGloughlin, 2070 S. Foxglen Way, Eagle, testified.

Commissioner Baker assured Ms. McGloughlin that she would pass along her comments to the Idaho Transportation Department regarding her concerns.

Hearing no one else wishing to speak, Commissioner Baker adjourned the meeting at 6:32 p.m.