MINUTE ENTRY

Work Session – May 1, 2013 – 10:20 a.m. – Pre-Commission Room – Commissioners Baker, Franden, Hansen, Jaurena and Arnold* met with Director Wong and staff members Brokaw, Anderson, Quintana, Anderson-McGuire, Carroll, Head, D. Wallace, Daigle, Lowe, Inselman, Mills, Price and Blake. John Evans, Mayor of Garden City, Karen Gallagher, Planner for the City of Boise, and Cody Jansen of Parametrix, were also in attendance.

Ms. Anderson-McGuire and Mr. Mills provided an overview of the Boise Area NPDES Phase I Permit. Following their presentation, Mayor Evans provided a brief summary of Garden City's perspective of the issue. No official action was taken. Report form attached. Ms. Anderson and Mr. Head provided a presentation on State Street Sequencing and Programming. Comprehensive discussion ensued regarding funding strategies, interim projects and coordination with other agencies. No official action was taken. Report form attached.

*Commissioner Arnold arrived at 10:35 a.m.
## WORK SESSION

<table>
<thead>
<tr>
<th>Date</th>
<th>May 1, 2013</th>
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</thead>
<tbody>
<tr>
<td>Topic</td>
<td>NPDES Stormwater Phase I Permit Roles, Responsibilities, and Cost-sharing and Garden City’s Perspective</td>
</tr>
<tr>
<td>Staff Assigned</td>
<td>Erica Anderson Maguire, Bruce Mills</td>
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<tr>
<td>Direction to Staff/Outcome</td>
<td>Mayor Evans of Garden City gave notice to the Commission that Garden City is moving forward on pursuing termination of NPDES permittee status. Garden City will continue to participate as copermittee until EPA makes permit termination determination. Although not in agreement with cost-share apportionment, Mayor Evans stated Garden City will not object to the cost-share in NPDES intergovernmental agreement. The agreement is due to be completed July 1, 2013 for NPDES permit compliance. Mayor Evans stated he would be back at a later date to discuss renegotiating ACHD and Garden City cost-share.</td>
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<tr>
<td>Follow-up Session (Y/N)</td>
<td>N</td>
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## WORK SESSION

<table>
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<tr>
<th>Date</th>
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| **Topic**  | State Street Sequencing and Programming  
State Street sidewalk project - change to locally funded from federally funded |
| **Staff Assigned** | Sabrina Anderson, Planning Manager  
Ryan Head, Transportation Funding Coordinator |
| **Direction to Staff/Outcome** |  
- Fund pedestrian facilities with local funds as “interim” projects, locating sidewalk in ultimate location where possible, but focus on connection of a safe path as soon as possible  
- Complete ultimate pieces of the sidewalks with the roadway widening project  
- Leave State Street/Collister intersection as a federal aid project  
  - The environmental assessment will be contained to the intersection and immediate approaches  
- Program remaining State Street projects in the IFYWP as shown in the sequencing presentation (and per TTOP triggers) with local funds  
- Reconsider federal aid for roadway widening AFTER all intersections and interim pedestrian facilities are complete  
Discussion of requirements of environmental review and what would constitute triggering it.  
Discussion of at the time of consideration of using federal funds for road widening (approx.. 2022)... may have to deal with issue of “cumulative impacts”  
Action at COMPASS will be required to re-program the federal funds from the sidewalk project. No guarantee funds will remain with ACHD but it will be proposed to be moved to Capital Maintenance and State/Collister Intersection |
| **Follow-up Session (Y/N)** | Follow up on 5/8/13, as the 5/1/13 was incorrectly indicated as an information work session rather than a decision work session.  
Commission will confirm direction given to staff on 5/1 as a posted decision item on 5/8. |
MINUTE ENTRY

Status Report/Pre Commission Meeting – May 1, 2013 – 11:20 a.m. and 11:30 a.m., respectively.

– Pre-Commission Room – Commissioners Baker, Franden, Hansen, Jaurena and Arnold met with Director Wong and staff members Holverson, Fredin, Price, Daigle, Brokaw, D. Wallace, Mills, Inselman, Quintana, Race, Busche, Perry, Nicholson, Spears, Anderson, Head, Bevins, Holverson, M. Wallace, Serdar, Howe, Martin, Pestka and Blake. Karen Gallagher, Planner for the City of Boise, and Cody Jansen of Parametrix were also in attendance.

Mr. Wallace briefly reviewed the latest iteration of the Idaho Transportation Department Stewardship Agreement with the Commission.* No official action was taken. Report form attached. The Commission briefly reviewed the day’s meeting agenda. No official changes or actions were taken.

*Commissioner Franden stepped away from the room during this presentation.
<table>
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<tr>
<th>Date</th>
<th>1 May 2013</th>
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</thead>
<tbody>
<tr>
<td>Topic</td>
<td>ACHD-ITD Stewardship Agreement</td>
</tr>
<tr>
<td>Staff Assigned</td>
<td>David G. Wallace, Deputy Director (Plans &amp; Projects)</td>
</tr>
</tbody>
</table>
| Direction to Staff/Outcome | - Commissioners reviewed the package of 3 attachments:  
  o ACHD-ITD Stewardship Agreement  
  o Attendant Table of responsibilities  
  o Associated Quality Assurance Manual  
  - Agreement creation:  
    o FHWA confirmed all local agencies need Agreement  
    o ITD and ACHD exhaustively coordinated this one  
    o ITD and ACHD legal staffs involved, rewrote  
    o Agreement will expire in Sep 2017, unless renewed by mutual agreement  
  - Commissioners agreed to review, and that it should be on 8 May 2013 Commission Consent Agenda  
  - If approved on 8 May, President Baker agreed to sign |
| Follow-up Session (Y/N) | Y: 8 May 2013 Consent Agenda |
COMMISSION MEETING MINUTES

for

Wednesday, May 1, 2013

Minutes of the Commission meeting held on Wednesday, May 1, 2013 at 12:00 p.m. in the offices of the Ada County Highway District, 3775 Adams Street, Garden City, Idaho.

Commissioners Baker, Franden, Arnold, Jaurena and Hansen were present.

ACHD staff present: Bruce Wong, Craig Quintana, Paul Daigle, Dave Wallace, Gary Inselman, Mike Brokaw, Steve Price, Sherwin Pestka, Christine Race, Al Busche, Kraig Howe, Summer Day, Renee Jayo, Greg Holverson, Misty Perry, Stella Brown, Dave Serdar and Stephanie Blake.

One member of the public attended.

Commissioner Baker called the meeting to order at 12:00 p.m. and welcomed everyone.

The Commission and audience recited the pledge of allegiance.

ADOPT AMENDED AGENDA – Request for Adoption:

A change to the originally published meeting agenda occurred more than forty eight (48) hours prior to the start of the meeting. The Commission is required to make a motion to approve the posted Amended Agenda. The Amended Agenda is effective upon the passage of the motion.

ACTION TAKEN:

Commissioner Arnold made a motion to adopt and ratify the posted, amended agenda. Commissioner Jaurena seconded. Motion carried unanimously.

ADOPT CONSENT AGENDA – Request for Approval:

A. Development Applications – Preliminary Plats
   A1. Heron Ridge Estates – Preliminary Plat – Consideration & Approval
B. Final Plats
   B1. None
C. Minutes & Minute Entries – Request for Approval
D. Approval of Resolution No. 1092 and Records Management – Request for Adoption
E. 2013 Concrete Repairs – Fox Meadows Subdivision – Request to Approve or Reject Proposal – Bid Results & Consideration/Award Contract
F. Piggyback Purchase of Two (2) Compactor Rollers – Consideration and Approval
G. Pierce Park Lane – Pedestrian Improvement Project Change Control – Request for Approval
H. 2013 & 2014 Federal Overlays Interagency Agreement with City of Meridian – Request for Approval
I. 2014 Federal Aid Overlays Professional Services Agreement – Request for Approval
J. Traffic Management Center Upgrade, Video Wall Bid Award – Bid Results & Consideration/Award Contract

ACTION TAKEN: Commissioner Franden moved to approve the Consent Agenda. Commissioner Arnold seconded. Motion carried unanimously, without objection.

REGULAR AGENDA:

1. Condemnation of Right-of-Way necessary for Five Mile Road – Franklin Road to Fairview Avenue Project – Parcel 75, (Mary Louise Leonard) 10452 W. Emerald Street, Boise, Idaho – Authorization and Order of Condemnation – Public Hearing:

   Justin Fredin, ACHD Staff Attorney, presented the staff report.

   Commissioner Baker opened the floor for public testimony.

   Jim Boyd, PO Box 8105, Boise, came to the podium and offered assistance in locating contact information for the parties involved in the condemnation. Commissioner Baker thanked Mr. Boyd for his offer and suggested that he speak with staff after the meeting to convey the information.

   ACTION: Commissioner Jaurena moved to approve the Condemnation of Right-of-Necessary for Five Mile Road – Franklin Road to Fairview Avenue Project – Parcel 75, at 10452 W. Emerald Street, Boise, Idaho, and authorize an Order of Condemnation. Commissioner Hansen seconded. Motion carried unanimously, without dissent.

2. Second Quarter 2013 Impact Fee Presentation – Presentation by Staff:

   Christine Race, ACHD Budget Analyst, presented the staff report.

   ACTION: N/A – Information Only.

3. Beach and Douglas Alley Vacation and Exchange – Proposed Vacation & Exchange – Public Hearing:

   Dave Serdar, ACHD Right of Way Supervisory, presented the staff report.

   Commissioner Baker opened the floor for public testimony. Hearing none, Commissioner Baker closed the public hearing.

   ACTION: Commissioner Hansen moved to adopt Resolution No. 1094 for the vacation and exchange for Beach and Douglas Alley. Commissioner Jaurena seconded the motion. Motion carried unanimously, without dissent.

PUBLIC COMMUNICATION:

Commissioner Baker opened the floor for public communication.
1. ACHD Director, Bruce Wong, came to the podium and presented the Commission with the FY2012 Award for Budgetary Excellence, from the Government Finance Officers Association.

Commissioner Baker thanked the staff for their diligent efforts and accepted the award on behalf of the staff.

Hearing no one else wishing to speak, Commissioner Baker adjourned the meeting at 12:15 p.m.