MINUTE ENTRY

Status Report and Pre Commission Meeting – February 27, 2013 – 5:15 p.m. and 5:30 p.m., respectively, – Pre-Commission Room – Commissioners Baker, Arnold, Franden, Jaurena and Hansen met with Director Wong and staff members Mills, D. Wallace, M. Wallace, Lowe, Inselman, Quintana, Price, Wagoner, Daigle, Yarrington and Blake. Cody Jansen from Parametrix and Karen Gallagher from the City of Boise were also in attendance.

Mr. Wallace presented an update on capital projects for FY 2013 and FY 2014. No official action was taken. Report form attached. The Commission also briefly reviewed the day’s meeting agenda. No official action was taken.
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<td>Topic</td>
<td>FY 13/14 Projects Status</td>
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<td>Staff Assigned</td>
<td>Dave Wallace</td>
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| Direction to Staff/Outcome | None; this was FYI only. Commissioners acknowledged:  
- The good work their ACHD team is performing  
- The fact that ITD Interstate interchange work in 2014 may conflict with our larger projects, and that our contracts may be more expensive  
- Our thanks for their approval of our 2 new ROW techs to deal with the remaining bow wave of parcels |
| Staff Responsible to Follow-Up | Dave Wallace |
| Follow-Up Date | N/A |
| Follow-up Discussion (Y/N) | N |

Prepared by: David G. Wallace

Date: 6 March 2013
Minutes of the Commission meeting held on Wednesday, February 27, 2013 at 6:00 p.m. in the offices of the Ada County Highway District, 3775 Adams Street, Garden City, Idaho.

Commissioners Baker, Franden, Arnold, Jaurena and Hansen were present.

ACHD staff present: Bruce Wong, Steve Price, Craig Quintana, Paul Daigle, Dave Wallace, Mindy Wallace, Stacey Yarrington, Jeff Lowe, Bruce Mills, Jarom Wagoner and Stephanie Blake.

Approximately thirty members of the public were in attendance.

Commissioner Baker called the meeting to order at 6:00 p.m. and welcomed everyone.

The Commission and audience recited the pledge of allegiance.

ADOPT AMENDED AGENDA – Request for Adoption:  
A change to the originally published meeting agenda occurred less than forty eight (48) hours prior to the start of the meeting. The Commission is required to make a motion to approve the posted Amended Agenda. The Amended Agenda is effective upon the passage of the motion.

ACTION TAKEN:  
Commissioner Arnold made a motion to adopt and ratify the posted, amended agenda. Commissioner Jaurena seconded. Motion carried unanimously.

ADOPT CONSENT AGENDA – Request for Approval:  
A. Development Applications – Preliminary Plats  
B. Final Plats  
   B1. Abode Subdivision – Final Plat – Request for Approval  
C. Approval of Minutes & Minute Entries – Request for Approval  
D. Award Construction Bid for Five Mile Rd./Overland Rd. – Westbound Right Turn Lane (Boise) – Request for Approval  
E. Clearance Tree Pruning for 2013 Chip Seal Project – Bid Results & Consideration/Award Contract  
F. Interagency Agreement for Inspection Services with Boise City – Request for Approval

ACTION TAKEN: Commissioner Franden moved to approve the Consent Agenda. Commissioner Jaurena seconded. Motion carried unanimously, without objection.
REGULAR AGENDA:

1. Master Street Map Amendment – Consideration & Approval:
   Jeff Lowe, ACHD Senior Transportation Planner, presented the staff report.

   Commissioner Franden asked a question of Mr. Lowe. Mr. Lowe responded.

   ACTION: Commissioner Jaurena moved to approve the Master Street Map, as amended. Commissioner Arnold seconded. Motion passed unanimously, without dissent.

2. Reynard Subdivision – Preliminary Plat – Consideration & Approval:
   Jarom Wagoner, ACHD Planner II, presented the staff report.

   Ryan Moore, 6673 N. Fox Run Ave., Meridian, testified.

   ACTION: Commissioner Jaurena moved to approve the staff report as written. Commissioner Franden seconded. Motion passed unanimously, without dissent.

3. Sherman Hollow Subdivision – Preliminary Plat – Consideration & Approval:
   Commissioner Baker provided opening comments providing guidance on the procedure for testifying on this item and read the list of names of residents who provided written comments into the record:
   1. Boise Heights Neighborhood Association – Mike Merz, 363 N. Panorama Place, Boise
   2. Samia and James McCall, 368 Sherman Street, Boise
   3. Norman S. Jensen, 200 Skylark Drive, Boise
   5. Matt Hanrahan, 215 W. Ada Street, Boise
   6. Debra Ellers & Dale Grooms, 408 W. Ada Street, Boise
   7. Shawn Novak, 1601 N. 5th Street, Boise
   8. Sian Mooney, 1601 N. 5th Street, Boise
   9. Stephen J. Lord, 800 W. State Street, Ste. 201, Boise
   10. Katie Fite, 1006 N. 5th Street, Boise
   11. Ben Otto & Kristin Ruether, 1605 N. 5th Street, Boise

   Commissioner Baker asked the Commission if there were any ex parte communications that need to be disclosed for the record.

   Commissioner Franden disclosed that he received a phone call from Mr. Merz regarding the procedure for this meeting.

   Commissioner Hansen disclosed a professional relationship with Katie Fite, but has had no discussions with her about this item.
Commissioner Jaurena also disclosed a professional relationship with Katie Fite, but also had no discussions with her about this item.

Commissioner Arnold mentioned that she was asked about this agenda item being heard today, but the person who asked had no opinion one way or another about its final outcome.

Stacey Yarrington, ACHD Planner II, presented the staff report.

Commissioner Arnold asked Ms. Yarrington about the density per unit. Ms. Yarrington responded. Commissioner Arnold asked a follow-up question about existing units being included in the density calculation leading to the ASHTO requirements. Ms. Yarrington responded.

Bruce Mills, Deputy Director of Engineering provided an additional response to clarify the ASHTO requirement.

Commissioner Baker opened the floor for the applicant to speak. Seeing that the applicant was not present, she asked Mr. Price, General Counsel about the recommended manner to proceed. Mr. Price provided a response.

Commissioner Baker decided to proceed with receiving public testimony.

Ruth Preminger, 211 W. Sherman, Boise, testified.

Commissioner Hansen asked Ms. Preminger a follow-up question. Ms. Preminger responded.

Sally Merz, 363 Panorama Place, testified on behalf of the Boise Heights Neighborhood Association.

Commissioner Hansen asked a question of Ms. Merz regarding the way this road compares to some of the older roads in the area. Ms. Merz responded.

Stacey Seyb, 150 W. Sherman, Boise, testified.

Tom Schowalter, Senior Project Manager for Pacific West Communities, 430 E. State Street, Eagle, testified on behalf of the applicant.

Commissioner Arnold provided comments on the unsafe streets pointed out by Mr. Schowalter in his presentation and asked a clarifying question. Mr. Schowalter responded.

Commissioner Arnold asked if it would be possible to hear from the fire department next. Commissioner Baker agreed and invited the representative from the fire department to come forward.

Romeo Gervais of the Boise Fire Department, 333 N. Mark Stall Place, Boise testified.

Commissioner Hansen asked a question of Mr. Gervais. Mr. Gervais responded.

Commissioner Arnold asked a question of Mr. Gervais about the Fire Department’s comfort with the current design of the roadway and sidewalk. Mr. Gervais responded in the affirmative.
Commissioner Franden asked a question of Mr. Gervais a question about access points. Mr. Gervais responded.

Dave Emberton, 120 W. Sherman, Boise, testified.

Betsy Luce, 133 W. Crestline Drive, Boise, testified.

Carol Hackney, 2092 N. Trailview Place, Boise, testified.

Walt Baumgartner, 324 Ada Street, Boise, testified.

Bob Adair, 214 Skylark Drive, Boise, testified.

Commissioner adjourned the meeting for a ten minute break at 7:20 PM.

Commissioner Baker reconvened the meeting at 7:30 PM.

John Barnes, 336 Sherman Street, Boise, testified.

Elizabeth Caughlin, 1320 N. 6th Street, Boise, testified.

Commissioner Baker asked Ms. Yarrington to address a point raised in the last testimony. Ms. Yarrington responded.

Drew Caughlin, 1320 N. 6th Street, Boise, testified.

Commissioner Jaurena responded to Mr. Coughlin’s comments.

Regina Montenegro, 190 W. Sherman Street, Boise, testified.

William Hayden, 218 Skylark, Boise, testified.

Ginger Fray, 352 Panorama Place, Boise, testified.

Kristin Ruether, 1605 N. Fifth Street, Boise, testified.

Katie Fite, 1006 N. 5th Street, Boise, testified.

Marvin Jensen, 200 W. Skylark, Boise, testified.

Steven Lord, 800 W. State Street, Boise, testified.

The applicant, Tom Schowalter, Senior Project Manager for Pacific West Communities, 430 E. State Street, Eagle, presented his rebuttal.

Commissioner Jaurena provided comments and a motion, below. Commissioner Baker seconded.

Commissioner Franden asked a question of staff regarding parking. Gary Inselman, Development Review Manager, responded.

Commissioner Arnold commented, explaining why she would not be supporting the motion.
Commissioner Hansen provided comments about the respective roles of ACHD and the City of Boise in this development.

Commissioner Franden provided comments in support of the motion.

Commissioner Baker asked Mr. Jaurena to amend his motion to require the developer to work with the neighbors to proactively work through traffic calming measures. Commissioner Jaurena agreed.

**ACTION:** Commissioner Jaurena moved to approve the Sherman Hollow Subdivision, as written in the staff report, with the additional requirement that the developer work with the neighborhood to provide adequate traffic calming measures. Commissioner Baker seconded. Motion passed unanimously, without dissent.

**PUBLIC COMMUNICATION:**

Commissioner Baker opened the floor for public comment.

Hearing no one wishing to speak, Commissioner Baker adjourned the meeting at 8:17 p.m.

Stephanie L. Blake, Secretary

Sara M. Baker, President