MINUTE ENTRY

Status Reports/Pre Commission Meeting – February 6, 2013 – 10:30 a.m. and 11:30 a.m., respectively, – Pre-Commission Room – Commissioners Baker, Arnold, Franden, Jaurena and Hansen met with Director Wong and staff members Quintana, Daigle, Edmond, D. Wallace, Head, Inselman, Brokaw, C. Little, Mills, Price, Brown, Yarrington, M. Wallace, Cutler, Daigle, Race, Knauss, Serdar and Blake. Chris Danley from Vitruvian and Kathleen Lacey from the City of Boise were also in attendance.

Mr. Edmond presented a report on the Garden City Livable Streets Plan. The Commission approved the following portions of the staff proposal: completing sidewalks on collector streets, adding new local street alignments to the Master Street Map and improving greenbelt connections in ACHD right of way. The Commission did not approve all of the staff proposals. See report form attached for additional detail. Ms. Little presented a report on the upcoming updates to the CIP and Impact Fee Ordinance. No action was taken. Report form attached. Mr. Head presented an update on the State Street Programming and Finance Plan. No action was required. Report form attached. Ms. Bevins presented an update on the Franklin Rd, Black Cat Rd. to Ten Mile Rd. project and associated LID Stormwater Design option. The Commission showed support for the proposed stormwater design for the project. Report form attached. Finally, Ms. Baird presented an update on the Real Estate department. The presentation was informational only; no action was taken. Report form attached.
The Commission briefly reviewed the day's meeting agenda. No official action was taken.

Stephanie L. Blake, Secretary

Sara M. Baker, President
**WORK SESSION**

<table>
<thead>
<tr>
<th>Date</th>
<th>February 6, 2013</th>
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<tbody>
<tr>
<td>Topic</td>
<td>Garden City Livable Streets Plan</td>
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<tr>
<td>Staff Assigned</td>
<td>Matt Edmond</td>
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</table>

**Direction to Staff/Outcome**

Staff briefed the Commission on the background of the Garden City Livable Streets Plan, and input received from meetings with stakeholders, the public, and Garden City Council and the Urban Renewal Agency. This input included:

- More local street connections
- More sidewalk (especially on collectors, and greenbelt/pathway connections
- Signal at SH-44 & Bogart
- Pedestrian crossings on ITD system (especially east Chinden)
- Complete curb/gutter/sidewalk on numbered streets

Staff asked if the Commission supported exploring some proposals in further detail. The Commission supported exploring the following in further detail:

- Complete sidewalks on collector streets (Adams, Arney, Garrett)
- Add new local street alignments to Master Street Map
- Improve greenbelt connections in ACHD ROW

The Commission did not support exploring the following proposals in further detail at this time (these efforts will need participation of ITD and/or developer in order to proceed):

- Install lighting at SH-44 & Bogart in anticipation of a signal: There is a development application at the corner in progress which will likely involve installation of a signal
- New street alignment demonstration project
- Pedestrian crossings on the ITD system

**Follow-up Session (Y/N)**

Yes
### Staff Report Form

<table>
<thead>
<tr>
<th>Date</th>
<th>February 6, 2013</th>
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<tbody>
<tr>
<td>Topic</td>
<td>CIP/Impact Fee Ordinance Update</td>
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<tr>
<td>Staff Assigned</td>
<td>Christy Little</td>
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<tr>
<td>Direction to Staff/Outcome</td>
<td>Proceed with Public Hearing on March 6, 2013.</td>
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<tr>
<td>Follow-up Session (Y/N)</td>
<td>No</td>
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### Staff Report Form

<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>Topic</td>
<td>State Street Programming and Finance Plan Information Briefing</td>
</tr>
<tr>
<td>Staff Assigned</td>
<td>Ryan Head</td>
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<tr>
<td>Direction to Staff/Outcome</td>
<td>Staff presented a project history, progress towards implementing the State Street Transit and Traffic Operation Plan (TTOP), and the programming and funding results coming out of the Programming and Finance Plan. As this was an information briefing only, no specific direction was sought.</td>
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<tr>
<td>Key findings discussed, include:</td>
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<td>32 of 89 TTOP are funded or complete.</td>
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<td>With the changes in the federal program through reauthorization and the increased emphasis on funding maintenance with federal funds, very limited federal money will be available to fund TTOP implementation.</td>
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<td>-</td>
<td>TTOP Triggers were reaffirmed.</td>
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<td>Follow-up Session (Y/N)</td>
<td>No.</td>
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<td>The Programming and Finance Plan will be implemented through agency budgeting efforts. The Plan will be updated as the funding landscape changes.</td>
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<tr>
<td>Topic</td>
<td>Franklin Rd, Black Cat Rd/Ten Mile Rd LID Stormwater Design</td>
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<tr>
<td>Staff Assigned</td>
<td>Dyan Bevins</td>
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<tr>
<td>Direction to Staff/Outcome</td>
<td>Staff presented: The federal aid project will widen the Franklin Rd and Black Cat Rd intersection and Franklin Rd between Black Cat Rd and Ten Mile Rd to provide improved safety and capacity on a designated I-84 detour route. Anticipating new National Pollutant Discharge Elimination System (NPDES) permit regulations, the project team has been working with ACHD stormwater and maintenance staff and outside experts to develop a Low Impact Development (LID) stormwater design for this project. This information memo is to update the Commission on the progress and decisions to date. Commissioner Jaurena, President Baker and Commissioner Hansen had comments and questions. There was majority support for LID stormwater design for this project. When the design is further along and more detail is known, another report to the Commission will be made.</td>
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<tr>
<td>Follow-up Session (Y/N)</td>
<td>Y</td>
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<tr>
<td>Date</td>
<td>2-12-13</td>
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<tr>
<td>Topic</td>
<td>Real Estate Status Review</td>
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<td>Staff Assigned</td>
<td>Lorie Baird</td>
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<td>Direction to Staff/Outcome</td>
<td>Discussed what has been happening in the Real Estate Department over the last 10 months.</td>
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<td>Follow-up Session (Y/N)</td>
<td>N</td>
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COMMISSION MEETING MINUTES
for
Wednesday, February 6, 2013

Minutes of the Commission meeting held on Wednesday, February 6, 2013 at 12:00 p.m. in the offices of the Ada County Highway District, 3775 Adams Street, Garden City, Idaho.

Commissioners Baker, Franden, Arnold, Jaurena and Hansen were present.

ACHD staff present: Bruce Wong, Michael Brokaw, Craig Quintana, Paul Daigle, Dave Wallace, Gary Inselman, Ryan Cutler, Shari Knauss, Linda Brown, Sherwin Pestka, Dave Serdar, Lorie Baird, Christine Race, Kraig Howe, Dean Cooper, Steve Price, Bruce Mills and Stephanie Blake.

Five members of the public were in attendance.

Commissioner Baker called the meeting to order at 12:00 p.m. and welcomed everyone.

The Commission and audience recited the pledge of allegiance.

ADOPT AMENDED AGENDA – Request for Adoption:
A change to the originally published meeting agenda occurred more than forty eight (48) hours prior to the start of the meeting. The Commission is required to make a motion to approve the posted Amended Agenda. The Amended Agenda is effective upon the passage of the motion.

ACTION TAKEN:
Commissioner Franden made a motion to adopt and ratify the posted, amended agenda. Commissioner Jaurena seconded. Motion carried unanimously.

ADOPT CONSENT AGENDA – Request for Approval:
A. Development Applications – Preliminary Plats
   A1. Tomorrow’s Hope – Annexation, Rezone & Conditional Use – Consideration & Approval
B. Final Plats
   B1. Henry’s Fork Subdivision (aka Shaunessy Subdivision) - Final Plat – Request for Approval
   B2. Snoqualmie Falls Subdivision No. 2 (fka Mosca Seca) – Final Plat – Request for Approval
   B3. Laney Greens Subdivision – Final Plat – Request for Approval
C. Approval of Minutes & Minute Entries – Request for Approval
D. Public Hearing Date & Location for FY2014 Budget – Set Date for Public Hearing
F. Award Construction Bid for Main Street Bridge #544(Boise) – Request for Approval
ACTION TAKEN: Commissioner Jaurena moved to approve the Consent Agenda. Commissioner Franden seconded. Motion carried unanimously, without objection.

REGULAR AGENDA:

1. Public Hearing to Receive Public Testimony for Resolution declaring property to be surplus and directing the sale of surplus property (12223 W. Cloverwood, Boise) – Public Hearing:

   Commissioner Baker opened the public hearing.

   Lorie Baird, ACHD Real Estate Specialist, presented the staff report.

   Hearing no one wishing to testify, Commissioner Baker closed the public hearing.

   ACTION TAKEN: Commissioner Jaurena moved to adopt resolution No. 1080 to declare the property at 12223 W. Cloverwood, Boise, to be surplus and directing its sale. Commissioner Franden seconded. Motion carried unanimously, without dissent.

2. Public Hearing to Receive Public Testimony for Resolution declaring property to be surplus and directing the sale of surplus property (1625 E. Pine Ave., Meridian) – Public Hearing:

   Commissioner Baker opened the public hearing.

   Lorie Baird, ACHD Real Estate Specialist, presented the staff report.

   Hearing no one wishing to testify, Commissioner Baker closed the public hearing.

   ACTION TAKEN: Commissioner Hansen moved to adopt resolution No. 1081 to declare the property at 1625 E. Pine Ave., Meridian, to be surplus and directing its sale. Commissioner Jaurena seconded. Motion carried unanimously, without dissent.

3. Public Hearing to Receive Public Testimony for Resolution declaring property to be surplus and directing the sale of surplus property (8820 W. Ustick and 3225 N Welford Ave., Boise) – Public Hearing:

   Commissioner Baker opened the public hearing.

   Lorie Baird, ACHD Real Estate Specialist, presented the staff report.

   Mr. Dave Neilson, 3255 Welford, Boise testified.

   Commissioner Baker described the location of the property, showing that Mr. Neilson’s concerns were related to a different parcel.

   Mr. Neilson acknowledged that he had misunderstood which parcel was being discussed.

   Commissioner Jaurena thanked Mr. Neilson for his service.
Hearing no one else wishing to testify, Commissioner Baker closed the public hearing.

Commissioner Baker directed staff to look into who is responsible for maintaining the parcel that Mr. Neilson addressed.

**ACTION TAKEN:** Commissioner Jaurena moved to adopt resolution No. 1082 to declare the property at 8820 W. Ustick and 3225 N Welford Ave., Boise, to be surplus and directing its sale. Commissioner Arnold seconded. Motion carried unanimously, without dissent.

4. **Public Hearing to Receive Public Testimony for Resolution declaring property to be surplus and directing the sale of surplus property (3224 N. Maple Grove and 3270 N. Maple Grove) – Public Hearing:**

Commissioner Baker opened the public hearing.

Lorie Baird, ACHD Real Estate Specialist, presented the staff report.

Hearing no one wishing to testify, Commissioner Baker closed the public hearing.

**ACTION TAKEN:** Commissioner Jaurena moved to adopt resolution No. 1083 to declare the properties at 3224 N. Maple Grove and 3270 N. Maple Grove to be surplus and directing its sale. Commissioner Arnold seconded. Motion carried unanimously, without dissent.

5. **Public Hearing to Receive Public Testimony for Resolution declaring property to be surplus and directing the sale of surplus property (4470 N. Maple Grove, Boise) – Public Hearing:**

Commissioner Baker opened the public hearing.

Lorie Baird, ACHD Real Estate Specialist, presented the staff report.

Hearing no one wishing to testify, Commissioner Baker closed the public hearing.

**ACTION TAKEN:** Commissioner Jaurena moved to adopt resolution No. 1084 to declare the property at 4470 N. Maple Grove, Boise, to be surplus and directing its sale. Commissioner Arnold seconded. Motion carried unanimously, without dissent.

6. **Resolution No. 1079 Vacation/Exchange of Public Right of Way – Public Hearing – Consideration & Approval:**

Commissioner Baker opened the public hearing.

Gary Inselman, Development Services Manager, presented the staff report.

Commissioner Arnold asked a question of Mr. Inselman. Mr. Inselman responded.

Hearing no one wishing to testify, Commissioner Baker closed the public hearing.
ACTION TAKEN: Commissioner Hansen moved to approve the vacation and exchanged described in Resolution No. 1079. Commissioner Franden seconded. Motion carried unanimously, without dissent.

7. 1st Quarter Impact Fee Report – Presentation by Staff:

Christine Race, Budget Analyst, presented the staff report.

ACTION TAKEN: N/A – Informational Only

PUBLIC COMMUNICATION:

Hearing no one wishing to speak, Commissioner Baker adjourned the meeting at 12:20 p.m.