MINUTE ENTRY


Mr. Mills and Ms. Anderson-McGuire presented a report on NPDES stormwater permits. The report was informational in nature; no Commission action was taken. Report form attached.
## WORK SESSION

<table>
<thead>
<tr>
<th>Date</th>
<th>January 16, 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Topic</td>
<td>NPDES Phase I Stormwater Permit</td>
</tr>
<tr>
<td>Staff Assigned</td>
<td>Erica Anderson-Maguire, Stormwater Quality Program Coordinator, and Bruce Mills, Engineering Division Deputy Director</td>
</tr>
</tbody>
</table>
| Direction to Staff/Outcome | Staff briefed the Commission on the background and history of the District's stormwater permits, and current staffing, equipment and program costs. The Commission was also briefed on the major new requirements for the new Phase I Stormwater Permit, and its associated anticipated workload. Also presented were projected future stormwater program costs, including anticipated staffing and equipment needs and additional costs. Next steps include:  
  - Begin execution of the new permit on February 1, 2013  
  - Director will consult with Commission about all District future staffing needs in the next few weeks  
  - Support efforts for new stormwater funding sources  
  No further action was required; this was mainly an informational briefing to the Commission. |
| Follow-up Session (Y/N) | No |
MINUTE ENTRY

Status Reports/Pre Commission Meeting – January 16, 2013 – 11:10 a.m. and 11:30 a.m., respectively. – Pre-Commission Room – Commissioners Baker, Arnold, Franden, Jaurena and Hansen met with Director Wong and staff members Brokaw, Quintana, Carroll, Anderson-McGuire, Mills, Nelson, Kesner, Bevins, Inselman, Spears, Martin, Wallace, Holverson, Daigle, Murin, Price, Anderson, Kunst, Burgess and Blake. Karen Gallagher, Planner for the City of Boise, was also in attendance.

Ms. Anderson and Mr. Kesner presented a report on the economic development. The Commission accepted the staff recommendation for a dual selection approach for projects, as long as they do not merely benefit one developer. The Commission also directed staff to provide assistance to smaller partner agencies that do not have staffing capabilities to work through the recommendation process. Report form attached. Ms. Blake and Mr. Nelson presented the ACHD intranet and Commission Portal to the Board and passed out new iPads for their use. No official action was taken. Report form attached.

The Commission briefly reviewed the day’s meeting agenda. No official action was taken.
## WORK SESSION

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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>Topic</td>
<td>ACHD Economic Development</td>
</tr>
<tr>
<td>Staff Assigned</td>
<td>Sabrina Anderson, Planning and Programming Manager</td>
</tr>
<tr>
<td>Direction to Staff/Outcome</td>
<td>Commission directed staff to implement ACHD Economic Development Initiative using dual approach as presented. Staff is cautioned that projects should not benefit a specific private development or entity. Staff were also made aware that smaller jurisdictions (cities) lacking staff resources should have guidance/assistance with submission of economic development project applications.</td>
</tr>
<tr>
<td>Follow-up Session (Y/N)</td>
<td>No</td>
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Prepared by:  
Trevor Kesner, Planning Intern

Date:  
January 16, 2013
## STAFF REPORT FORM

<table>
<thead>
<tr>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Topic</td>
<td>Commission Portal and iPad use Presentation</td>
</tr>
<tr>
<td>Staff Assigned</td>
<td>Stephanie Blake, Secretary of the Board/Executive Assistant &amp; Gary Nelson, IT Supervisor</td>
</tr>
<tr>
<td>Direction to Staff/Outcome</td>
<td>The Commission was introduced to the Commission Portal application which makes available all of their agendas, calendars, meeting information, correspondence and other secure, internal information in real-time from any location. Mr. Nelson walked them through the security measures and the long-on procedures. In addition, new iPads were passed out to the Board to replace the out-of-date laptops previously issued to them. Instruction was provided on how to utilize the iPad for ACHD business. Commissioner Hansen asked staff to investigate ways to electronically annotate staff reports from the iPad without printing the documents. No formal action was taken. The presentation was informational only.</td>
</tr>
<tr>
<td>Follow-up Session (Y/N)</td>
<td>N</td>
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COMMISSION MEETING MINUTES
for
Wednesday, January 16, 2013

Minutes of the Commission meeting held on Wednesday, January 16, 2013 at 12:00 p.m. in the offices of the Ada County Highway District, 3775 Adams Street, Garden City, Idaho.

Commissioners Baker, Franden, Arnold, Jaurena and Hansen were present.

ACHD staff present: Bruce Wong, Michael Brokaw, Craig Quintana, Greg Holverson, Paul Daigle, Dave Wallace, Gary Inselman, Steve Price, Bruce Mills and Stephanie Blake.

Two members of the public were in attendance.

Commissioner Baker called the meeting to order at 12:00 p.m. and welcomed everyone.

The Commission and audience recited the pledge of allegiance.

ADOPT AMENDED AGENDA – Request for Adoption:
A change to the originally published meeting agenda occurred more than forty eight (48) hours prior to the start of the meeting. The Commission is required to make a motion to approve the posted Amended Agenda. The Amended Agenda is effective upon the passage of the motion.

ACTION TAKEN:
Commissioner Franden made a motion to adopt and ratify the posted, amended agenda. Commissioner Jaurena seconded. Motion carried unanimously.

ADOPT CONSENT AGENDA – Request for Approval:
A. Development Applications – Preliminary Plats
   A1. None.
B. Final Plats
   B1. Solitude Place Subdivision No. 3 - Final Plat – Request for Approval
C. Approval of Minutes & Minute Entries – Request for Approval
E. 2013 Traffic Service Cabinets Bid – Bid Results & Consideration
F. Resolution 1076 – Ratifying and approving a real property transfer agreement with Garden City - Request for Adoption

ACTION TAKEN: Commissioner Franden moved to approve the Consent Agenda. Commissioner Jaurena seconded. Motion carried unanimously, without objection.
PUBLIC COMMUNICATION:

Commissioner Baker opened the floor for public comment.

Mary Emery, 10325 W. Bantam Street, Boise, testified expressing concerns with the safety of a new development off of Overland and Five Mile roads.

Commissioner Baker asked a question of staff, clarifying the issue that Ms. Emery addressed.

Bruce Wong, ACHD Director, responded.

Ms. Emery provided additional comments and requested to meet with Commissioner Jaurena.

Commissioner Jaurena provided comments to Ms. Emery.

Ms. Emery provided additional comments.

Commissioner Baker commented in response.

Hearing no one else wishing to speak, Commissioner Baker adjourned the meeting at 12:08 p.m.