

## Operations Division

### Operating Budget Summary

Departments	Accounts				
Administration	1150, 6000				
Maintenance	4300-4352				
Category	FY2008	FY2009	FY2010	FY2011	FY2012
	Actual	Actual	Budget	Budget	Projected
Labor	\$ 9,208,788	\$ 8,814,753	\$ 9,229,500	\$ 9,733,000	\$ 10,079,500
Buildings & Grounds	530,466	435,053	345,000	503,000	433,000
Insurance & Bonds	597,646	627,567	570,000	570,000	574,000
Equipment	6,257,915	4,444,468	6,629,100	7,084,850	5,694,100
Materials & Supplies	4,503,354	4,914,865	6,719,700	6,905,900	5,563,100
Contracts	1,610,551	1,580,183	2,788,000	2,667,200	2,850,500
Misc. Expenses	1,401,713	1,141,934	1,213,900	1,236,700	1,372,400
<b>Total</b>	<b>\$ 24,110,433</b>	<b>\$ 21,958,823</b>	<b>\$ 27,495,200</b>	<b>\$ 28,700,650</b>	<b>\$ 26,566,600</b>
<b>FTE's</b>	<b>151</b>	<b>151</b>	<b>147</b>	<b>147</b>	<b>147</b>

Table 28

### Division Mission

Support all departments in the performance of day-to-day operations and enhance the overall performance of the District.



## Organizational Chart

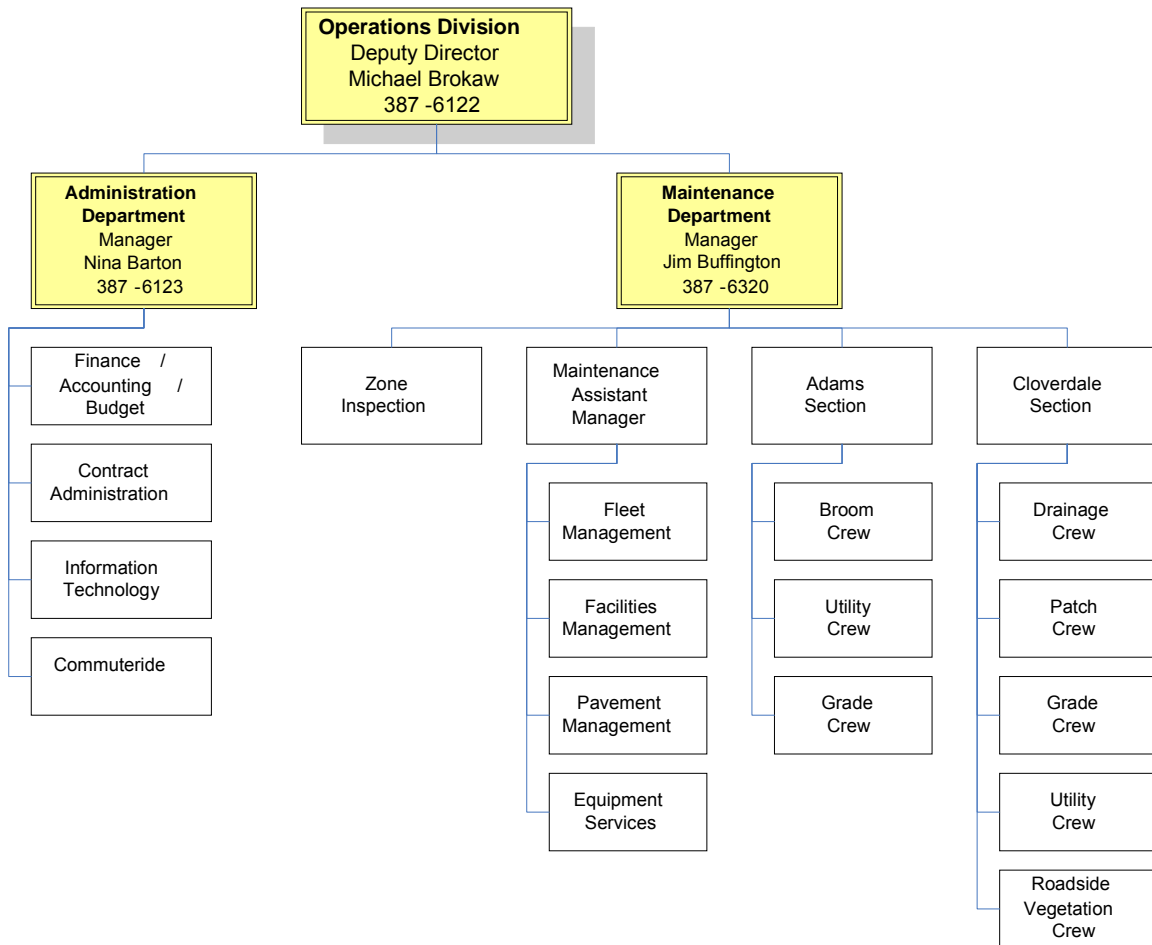


Figure 10

### Division Services

The Operations Division is the largest Division in the District and is responsible for the day-to-day operations and maintenance of the Highway District. This division includes the following departments: Administration and Maintenance.

### Administration Department

The Administration manager oversees Finance/Accounting, Budget, Information Technology, Contracts Administration, and Commuteride.

- Finance/Accounting/Budget are responsible for planning, reporting, and controlling the District's financial affairs. The Treasurer ensures that generally accepted accounting principles are utilized in all phases of the accounting process. Administration of the District's financial affairs includes cash flow control; investment of excess funds until needed for operations; and preparation of cost accounting data to provide timely and accurate reports regarding expenditures. They ensure that an annual budget is established and conforms to Idaho Code.

- Contract Administration is responsible for managing and administering contracts for the District. They ensure compliance with the Idaho Code through advertisement, contractual obligations and legal requirements.
- The Information Technology (IT) section is comprised of two components, Information Systems and Geographic Information Services (GIS). The Information System section is responsible for the overall maintenance and operation of the District's computer, network and telephone systems. Their duties include the purchase and maintenance of computer equipment, software, telephones and networking peripherals. They are also responsible for maintaining the files of the District to comply with records retention laws, database management and network administration. The GIS section is responsible for providing customers with a county-wide Geographical Information System. Their duties include updating and validating vast amounts of geographical data, producing the County's Official Map, providing users with a web-based application, maintaining the Road-Work-in-the-Area report, and other tasks related to spatial analysis.
- Commuteride works with area businesses and commuters to reduce traffic congestion and improve air quality by promoting alternatives to driving alone like riding the Bus, vanpooling, carpooling, bicycling, and walking. Commuteride has served the Treasure Valley since 1975 and has operated a vanpool program since 1976. They work closely with the Regional Public Transportation Authority and other transportation providers to efficiently market services and transport people.

### **Maintenance Department**

Maintenance Department is comprised of four sections: Administration, Zone Inspection, Adams, and Cloverdale. The manager implements and coordinates the District's maintenance programs. The sections are responsible for all facets of roadway, bridge, equipment, and facility repair and maintenance.

- The Administration section is responsible for Administration, Fleet Management, Pavement Management, Facilities Management, and Equipment Services.
  - Pavement Management is responsible for the pavement conditions and determining when it is practicable to perform maintenance on roadways.
  - Facilities Management maintains District buildings and grounds, and property owned by the Highway District.
  - Fleet Management is responsible for all the acquisition, inspection, and disposal of ACHD's vehicle fleet. The District's fleet predominately consists of pickups, dump trucks, vacuum trucks, aerial bucket trucks, sweepers, loaders, strippers, graders, backhoes, rollers, and tank oil sprayers.
  - Equipment Services section is responsible for maintenance, repair, and modification of District equipment. They are also responsible for the repair, service, and maintenance of all non-mobile equipment operated by the District.
- Zone Inspection is responsible for inspecting work in ACHD's rights-of way completed by contractors. They ensure that the work meets all of ACHD requirements.

- The Adams section is located in Garden City and they are responsible for the District's roadway maintenance in the urban part of the county. This includes pavement repairs, seal coating, snow removal, sanding, guardrail, street sweeping, crack sealing, bridge repairs, concrete repairs, grading of gravel roads, miscellaneous storm drain and irrigation repairs, and weed control. Through the Pavement Management Program, the department inspects and monitors the condition of all roadways under ACHD's jurisdiction for repair or rebuild as necessary to maintain District standards.
- The Cloverdale section is located on N. Cloverdale Road. Their responsibilities include pothole patching, pavement repairs, seal coating, snow removal, sanding, guardrail, street sweeping, crack sealing, bridge repairs, concrete repairs, drainage maintenance including storm drain and irrigation repairs, grading of gravel roads, and weed control within rural areas of the County.

### **Performance Measurement**

These are the current goals of the Operations Division.

#### **Administration**

- Finance/Accounting/Budget will effectively incorporate the use of information technology into our mission-critical processes.
  - 2010 Status – In the process of preparing a Comprehensive Annual Financial Report (CAFR), a review of the eligibility requirements, participant application process, and general purpose preparer checklist was conducted this year.
  - 2011 Objective - The next step, which is the most significant part of the process, will be the actual preparation of the CAFR. Upon completion of a CAFR, it will then have submitted to the Government Finance Officers Association (GFOA) for review and comments.
- Contract Administration will transition toward electronic procurement and contracting.
  - 2010 Status – Implemented the transmission of Contract Documents and Plans for duplication using USB Jump Drives to eliminate costs associated with scanning by the outsource vendor. Posted PDF versions of Contract Documents and Plans on the ACHD FTP Site to expedite transmissions to Plan Rooms. Also used the FTP Site to transmit Addenda to Prospective Bidders when files sizes are too large to e-mail.
  - 2011 Objective – Continue to provide process efficiencies via electronic and web-based procurement and contracting capabilities.
- Information Technology will upgrade information technology equipment to current standards.
  - 2010 Status – Cellular modems were provided to 11 inspectors.
  - 2011 Objective – As a cost saving measure for the prior two years, computers have been replaced only as older ones failed. In FY 2011 we hope to resume the replacement of aged computers on a limited basis, in an effort to maintain the three year replacement cycle.

- Commuteride will strive to improve the Vanpool routes and ridership programs.
  - 2010 Status – Fare analysis procedure developed and completed. Will implement it at the end of fiscal year 2010 or when changes in fuel prices dictate.
  - 2011 Objective – Reduce ACHD annual support to \$150,000.
  - 2010 Status - Still working on examining best practices of other agencies to revamp the employee rider and driver incentive program.
  - 2011 Objective – Finalize updated incentive programs for riders and drivers.

## Maintenance

- Enhance the road maintenance program by reviewing the novennial (9-year) rotation program to ensure it meets the needs of today, growth in the county, and levels of service we can provide based on personnel and equipment.
  - 2010 Status – Minor changes were made to our novennial rotation maintenance map to balance out areas of growth.
  - 2011 Objective – Evaluate pavement management. With the hiring of a new Sr. Pavement Management Technician in 2010, staff will look into:
    - Modifying the evaluation of the roadway pavement rating process.
    - Evaluating the entire road network over the next three years (private consultant instead of hiring second position pavement management division).
    - Evaluating road sections P.C.I. condition and age of pavement to determine whether chip sealing or scrub coat are the proper treatment.
    - Determining the cost benefit of chip sealing versus rotomill and overlay on aging roads.
- Improve accessibility and reporting of crews work for GIS data entry. With the implementation and usage of a database to keep track of crew work activities, reporting has become a lot easier. As new reporting requirements arise, we need to implement a system to incorporate work done by our crews and contractors into our GIS system.
  - 2010 Status – Crew chiefs were provided laptop computers to retrieve data and reports while in the field which minimized response time. Additionally, crew chiefs continue to work with our in-house database programmer to enhance the database in place in order to have more reporting capabilities.
  - 2011 Objective – Ensure that all work done by our crews and hired contractors are accounted for in our GIS system. Find a way for GIS to pull information directly from the database.
- Perform regularly scheduled facilities preventative maintenance activities by implementing a professional and efficient preventative maintenance program.
  - 2010 Status - The Asset Controller program was not able to perform all the tasks necessary for facilities. Staff wasn't able to track costs and work orders were not accessible to multiple employees. Additionally, we were experiencing too many upgrades and poor support. As a result, a facilities database was designed and implemented. The new database allows staff to create work orders, keep track of maintenance work and costs, and reporting is more efficient. Preventive

maintenance work is being tracked on a recurring basis through the MS Outlook Calendar.

- 2011 Objective – Improve database and improve facilities security.
  - Look into ways to improve the current database in place. Facilities staff continues to meet with staff on a quarterly basis to get feedback.
  - Make upgrades to the electronic security locks program, WinPak.
  - Improve security through better cameras and implementing preventative measures at all facilities. Distribute measures to employees.

### **Budget Highlights**

The Operations Division budget only increased 4.4% for FY 2011. This increase mainly reflects the increase in labor costs. Continued cost saving measures helped keep the division budget lower than the total increase in labor.

The Maintenance Admin department budget increase is also due to labor costs and a combination of necessary building repairs and contractual services for maintenance related and cooperative roadway repairs. The Equipment Services budget increased significantly in order to purchase replacement equipment outlined previously in the Equipment section. Some of these equipment purchases were delayed from the prior year due to budgetary constraints.

Administration department has increased their computer supply and equipment budget slightly. This will allow them to replace some of the aging and failing computers but they have still delayed purchasing new specialty equipment until such time as economic conditions improve. ACHD did earn the GFOA Distinguished Budget Presentation Award for the second consecutive year. This is a significant achievement for the Highway District and we will try to certify again this year. Commuteride's budget increase reflects increased labor costs and budgeting for depreciating expense, which is correct GAAP for a proprietary fund.



## BUDGET EXPENDITURE PROJECTIONS - SUMMARY

### 1150 - ADMINISTRATION

Account Number	Description	Actual 2008	Actual 2009	Budget 2010	Budget 2011	Projected 2012
100	ADMINISTRATION WAGES	\$880,626	\$926,559	\$1,050,500	\$1,050,900	\$1,082,400
110	FICA TAXES	\$90,523	\$92,675	\$79,600	\$79,900	\$83,900
120	STATE RETIREMENT	\$131,242	\$134,602	\$108,200	\$110,800	\$124,100
130	INSURANCES	\$227,711	\$201,412	\$204,000	\$239,800	\$246,700
140	WORKER'S COMPENSATION	\$1,663	\$4,594	\$3,700	\$3,500	\$3,600
150	UNEMPLOYMENT INSURANCE	\$10,407	\$17,988	\$18,000	\$20,000	\$20,000
170	OVERTIME PAY	\$764	\$1,074	\$1,000	\$1,000	\$1,000
		\$1,342,937	\$1,378,904	\$1,465,000	\$1,505,900	\$1,561,700
200	POSTAGE	\$21,581	\$17,289	\$35,000	\$35,000	\$35,000
210	PRINTING	\$7,724	\$16,575	\$37,500	\$36,800	\$36,800
225	UTIL TRASH & SEWER	\$164	\$164	\$0	\$0	\$0
226	UTIL TELEPHONE	\$43,680	\$40,273	\$50,000	\$50,000	\$50,000
230	ADVERTISING	\$14,305	\$19,176	\$40,000	\$40,000	\$40,000
240	BOOKS, DUES, SUBSCRIPTION	\$18,196	\$15,696	\$16,500	\$19,900	\$19,900
261	SUPPLIES - OFFICE	\$33,948	\$24,529	\$46,800	\$46,800	\$46,800
265	SUPPLIES - CLOTHING	\$1,611	\$0	\$0	\$0	\$0
270	SUPPLIES - COMPUTER	\$279,300	\$130,309	\$118,400	\$133,300	\$199,900
291	LEASES AND RENTALS	\$73,060	\$63,491	\$74,500	\$77,500	\$77,500
300	TRAVEL AND MEETINGS	\$9,093	\$1,209	\$1,200	\$500	\$8,200
310	AUTO MILEAGE	\$152	\$669	\$1,000	\$1,000	\$1,000
320	EMPLOYEE TRAINING	\$7,389	\$0	\$1,000	\$0	\$6,900
340	INSURANCE AND BONDS	\$382,683	\$392,545	\$425,000	\$425,000	\$425,000
350	INTEREST EXPENSE	\$71,124	\$80,155	\$0	\$0	\$0
430	COMMUTERIDE SUPPORT	\$314,945	\$250,000	\$250,000	\$160,500	\$250,000
460	MISCELLANEOUS EXPENSE	\$27,784	\$42,337	\$19,200	\$18,500	\$18,500
461	BANKCARD CHARGES	\$11,350	\$12,213	\$10,000	\$10,000	\$10,000
492	MAINTENANCE/REPAIR-EQUIP	\$144,724	\$123,973	\$123,600	\$132,350	\$131,800
495	DISCRETIONARY ACCT FOR MG	\$2,298	\$1,762	\$4,000	\$4,000	\$9,000
640	OFFICE MACHINES	\$155,619	\$28,139	\$0	\$0	\$12,000
705	PROFESSIONAL SERVICES	\$104,186	\$53,913	\$124,000	\$70,400	\$66,000
		\$1,724,917	\$1,314,417	\$1,377,700	\$1,261,550	\$1,444,300
		\$3,067,853	\$2,693,321	\$2,842,700	\$2,767,450	\$3,006,000

## BUDGET EXPENDITURE PROJECTIONS - SUMMARY

### 6000 - COMMUTERIDE

Account Number	Description	Actual 2008	Actual 2009	Budget 2010	Budget 2011	Projected 2012
100	VANPOOL WAGES	\$380,921	\$366,468	\$352,000	\$368,000	\$383,900
170	OVERTIME PAY	\$3,678	\$63	\$500	\$500	\$500
		\$384,599	\$366,531	\$352,500	\$368,500	\$384,400
200	POSTAGE	\$5,150	\$5,242	\$7,000	\$6,000	\$6,000
210	PRINTING	\$8,818	\$4,961	\$8,000	\$6,000	\$6,200
226	UTILITIES	\$3,292	\$2,377	\$0	\$0	\$0
230	ADVERTISING	\$217,090	\$140,978	\$225,000	\$250,000	\$250,000
240	BOOKS, DUES, SUBSCRIPTION	\$2,040	\$2,615	\$4,000	\$4,000	\$4,400
261	SUPPLIES - OFFICE	\$11,567	\$4,999	\$8,000	\$6,000	\$6,500
270	SUPPLIES - COMPUTER	\$417	\$0	\$2,000	\$0	\$0
291	LEASES AND RENTALS	\$7,109	\$9,340	\$18,000	\$15,000	\$15,000
300	TRAVEL AND MEETINGS	\$14,049	\$8,564	\$12,000	\$12,000	\$22,500
320	EMPLOYEE TRAINING	\$1,531	\$750	\$1,000	\$1,000	\$2,000
330	SAFETY AND FIRST AID	\$48	\$33	\$500	\$0	\$0
340	INSURANCE AND BONDS	\$143,839	\$0	\$0	\$0	\$0
341	VAN INSURANCE	\$0	\$154,867	\$145,000	\$145,000	\$149,000
351	INCENTIVES	\$0	\$25,625	\$10,000	\$10,000	\$10,000
355	VANPOOL INCENTIVES	\$80,336	\$102,436	\$70,000	\$70,000	\$72,000
460	MISCELLANEOUS EXPENSE	\$80	\$965	\$0	\$1,000	\$1,000
461	BANKCARD CHARGES	\$4,282	\$6,648	\$8,000	\$8,000	\$8,000
492	MAINTENANCE/REPAIR-EQUIP	\$0	\$0	\$1,000	\$0	\$0
519	FINISHED SIGNS	\$0	\$0	\$2,000	\$1,000	\$3,000
543	FUEL	\$327,599	\$142	\$0	\$0	\$0
544	VAN FUEL EXPENSE	\$0	\$243,077	\$250,000	\$250,000	\$275,000
670	MOBILE EQUIPMENT	\$826,100	\$501,525	\$941,000	\$941,000	\$0
680	DEPRECIATION EXPENSE	\$392,854	\$398,434	\$0	\$150,000	\$161,500
705	PROFESSIONAL SERVICES	\$55,116	\$14,560	\$40,000	\$40,000	\$45,000
740	VAN REPAIR EXPENSE	\$410	\$126,939	\$150,000	\$150,000	\$150,000
770	VAN OPERATION EXPENSE	\$0	\$30,321	\$45,000	\$45,000	\$45,000
771	OPERATING COST - LICENSES	\$156,469	\$20	\$0	\$0	\$0
		\$2,258,195	\$1,785,418	\$1,947,500	\$2,111,000	\$1,232,100
		\$2,642,794	\$2,151,949	\$2,300,000	\$2,479,500	\$1,616,500

## BUDGET EXPENDITURE PROJECTIONS - SUMMARY

### 4300 - MAINTENANCE - ADMIN

Account Number	Description	Actual 2008	Actual 2009	Budget 2010	Budget 2011	Projected 2012
100	MAINTENANCE ADMIN WAGES	\$657,748	\$693,892	\$711,000	\$833,000	\$858,000
110	FICA TAXES	\$48,638	\$51,694	\$55,000	\$64,300	\$67,500
120	STATE RETIREMENT	\$71,742	\$70,170	\$74,700	\$89,200	\$99,800
130	INSURANCES	\$122,235	\$105,077	\$138,100	\$204,100	\$210,100
140	WORKER'S COMPENSATION	\$5,331	\$6,996	\$6,500	\$8,900	\$9,100
160	TEMPORARIES	\$20,491	\$8,774	\$12,000	\$12,000	\$12,000
170	OVERTIME PAY	\$13,428	\$3,923	\$15,000	\$15,000	\$15,000
		\$939,613	\$940,526	\$1,012,300	\$1,226,500	\$1,271,500
210	PRINTING	\$20,149	\$14,121	\$16,000	\$14,000	\$14,000
222	UTIL ELECTRIC & GAS	\$144,357	\$148,267	\$160,000	\$170,000	\$175,000
225	UTIL TRASH & SEWER	\$57,285	\$73,941	\$55,000	\$65,000	\$65,000
226	UTIL TELEPHONE	\$26,280	\$23,891	\$30,000	\$38,000	\$40,000
240	BOOKS, DUES, SUBSCRIPTION	\$5,896	\$1,335	\$4,000	\$4,000	\$4,000
250	FREIGHT	\$295	\$469	\$2,000	\$1,000	\$1,500
261	SUPPLIES - OFFICE	\$12,404	\$3,379	\$13,000	\$13,500	\$19,200
263	SUPPLIES - SHOP	\$0	\$14	\$1,000	\$1,000	\$1,000
264	SUPPLIES - NPDES	\$1,764	\$4,649	\$25,000	\$20,000	\$20,000
265	SUPPLIES - CLOTHING	\$2,820	\$2,693	\$3,000	\$3,000	\$3,000
267	SUPPLIES - SMALL TOOLS	\$0	\$225	\$4,000	\$3,000	\$3,200
270	SUPPLIES - COMPUTER	\$1,418	\$1,647	\$5,000	\$7,800	\$5,800
291	LEASES AND RENTALS	\$0	\$272	\$1,000	\$1,000	\$1,000
293	FACILITIES LEASES	\$1,400	\$2,392	\$5,000	\$5,000	\$7,000
300	TRAVEL AND MEETINGS	\$7,331	\$2,644	\$2,000	\$2,000	\$2,000
320	EMPLOYEE TRAINING	\$717	\$2,458	\$1,000	\$3,000	\$3,000
460	MISCELLANEOUS EXPENSE	\$3,644	\$4,748	\$2,000	\$2,000	\$4,000
492	MAINTENANCE/REPAIR-EQUIP	\$2,128	\$312	\$1,000	\$2,000	\$2,000
493	MAINT/REPAIR BLDG & GRDS	\$329,981	\$291,424	\$285,000	\$268,000	\$271,000
495	DISCRETIONARY ACCT FOR MG	\$6,921	\$2,930	\$4,000	\$10,500	\$10,500
620	BUILDINGS	\$198,535	\$140,953	\$55,000	\$230,000	\$155,000
705	PROFESSIONAL SERVICES	\$53,873	\$65,751	\$108,000	\$125,000	\$108,000
740	CONTRACTUAL SERVICES	\$308,295	\$502,351	\$645,000	\$930,800	\$980,000
		\$1,185,493	\$1,290,866	\$1,427,000	\$1,919,600	\$1,895,200
		\$2,125,107	\$2,231,392	\$2,439,300	\$3,146,100	\$3,166,700

## BUDGET EXPENDITURE PROJECTIONS - SUMMARY

### 4350 - EQUIPMENT SERVICES

Account Number	Description	Actual 2008	Actual 2009	Budget 2010	Budget 2011	Projected 2012
100	EQUIPMENT SERVICES WAGES	\$572,250	\$548,644	\$497,400	\$501,500	\$516,500
110	FICA TAXES	\$43,058	\$41,045	\$39,200	\$40,100	\$42,000
120	STATE RETIREMENT	\$64,498	\$58,294	\$53,200	\$55,700	\$62,200
130	INSURANCES	\$119,169	\$108,568	\$129,300	\$152,300	\$156,800
140	WORKER'S COMPENSATION	\$16,362	\$22,427	\$18,800	\$23,400	\$24,100
170	OVERTIME PAY	\$27,968	\$18,817	\$20,000	\$20,000	\$20,000
		\$843,305	\$797,795	\$757,900	\$793,000	\$821,600
240	BOOKS, DUES, SUBSCRIPTION	\$1,040	\$208	\$1,000	\$1,000	\$1,000
250	FREIGHT	\$22,274	\$17,236	\$11,000	\$14,000	\$15,000
262	SUPPLIES - WELDING	\$17,449	\$20,101	\$20,000	\$22,000	\$25,000
263	SUPPLIES - SHOP	\$84,903	\$82,782	\$70,000	\$75,000	\$75,000
264	SUPPLIES - NPDES	\$69	\$0	\$0	\$0	\$0
265	SUPPLIES - CLOTHING	\$9,202	\$8,263	\$7,000	\$8,000	\$8,500
267	SUPPLIES - SMALL TOOLS	\$51,356	\$21,831	\$65,000	\$44,000	\$72,000
270	SUPPLIES - COMPUTER	\$0	\$240	\$2,000	\$1,000	\$1,000
291	LEASES AND RENTALS	\$0	\$0	\$1,000	\$1,000	\$1,000
300	TRAVEL AND MEETINGS	\$2,129	\$7	\$1,000	\$1,000	\$1,000
330	SAFETY AND FIRST AID	\$12,222	\$11,404	\$10,000	\$11,000	\$11,000
460	MISCELLANEOUS EXPENSE	\$21,703	\$4,247	\$8,000	\$8,000	\$8,000
492	MAINTENANCE/REPAIR-EQUIP	\$23,562	\$28,084	\$20,000	\$21,000	\$21,000
493	MAINT/REPAIR BLDG & GRDS	\$550	\$284	\$0	\$0	\$0
531	PARTS - VEHICLE	\$32,046	\$2,813	\$0	\$0	\$0
543	PARTS - FUELS	\$47	\$0	\$0	\$0	\$0
544	PARTS - TIRES	\$117,900	\$107,100	\$0	\$0	\$0
545	PARTS - INVENTORY	\$190,870	\$307,415	\$805,000	\$485,000	\$520,000
546	PARTS - NON-INVENTORY	\$530,673	\$653,619	\$0	\$225,000	\$225,000
547	FUEL - INVENTORY	\$1,124,704	\$640,713	\$800,000	\$800,000	\$800,000
650	MAINTENANCE EQUIPMENT	\$201,821	\$128,055	\$618,000	\$612,500	\$186,500
670	MOBILE EQUIPMENT	\$1,977,536	\$1,085,338	\$2,060,000	\$2,286,500	\$2,110,800
675	EQUIPMENT LEASES	\$0	\$0	\$699,000	\$894,000	\$961,000
705	PROFESSIONAL SERVICES	\$150	\$0	\$1,000	\$1,000	\$1,000
740	CONTRACTUAL SERVICES	\$184,421	\$180,558	\$225,000	\$225,000	\$200,000
		\$4,606,627	\$3,300,298	\$5,424,000	\$5,736,000	\$5,243,800
		\$5,449,932	\$4,098,093	\$6,181,900	\$6,529,000	\$6,065,400

## BUDGET EXPENDITURE PROJECTIONS - SUMMARY

### 4351 - MAINTENANCE - ADAMS

Account Number	Description	Actual 2008	Actual 2009	Budget 2010	Budget 2011	Projected 2012
100	M & O ADAMS WAGES	\$1,769,035	\$1,668,517	\$1,688,300	\$1,646,300	\$1,695,700
110	FICA TAXES	\$136,880	\$129,315	\$135,800	\$131,200	\$137,400
120	STATE RETIREMENT	\$196,324	\$183,615	\$184,500	\$182,000	\$203,400
130	INSURANCES	\$418,575	\$330,571	\$442,300	\$527,200	\$543,000
140	WORKER'S COMPENSATION	\$92,481	\$108,013	\$100,900	\$107,000	\$110,300
160	TEMPORARIES	\$164,171	\$97,928	\$150,000	\$150,000	\$150,000
170	OVERTIME PAY	\$132,995	\$101,729	\$104,000	\$104,000	\$104,000
		\$2,910,460	\$2,619,688	\$2,805,800	\$2,847,700	\$2,943,800
240	BOOKS, DUES, SUBSCRIPTION	\$884	\$672	\$2,000	\$2,000	\$2,000
250	FREIGHT	\$14,028	\$4,155	\$11,000	\$11,000	\$11,000
261	SUPPLIES - OFFICE	\$2,448	\$1,497	\$4,000	\$4,000	\$4,000
262	SUPPLIES - WELDING	\$0	\$302	\$5,000	\$5,000	\$5,000
263	SUPPLIES - SHOP	\$20,373	\$19,783	\$12,000	\$12,000	\$12,000
265	SUPPLIES - CLOTHING	\$6,475	\$6,393	\$8,000	\$10,000	\$10,000
267	SUPPLIES - SMALL TOOLS	\$4,938	\$6,731	\$12,000	\$15,000	\$15,000
268	SUPPLIES - BARRICADES	\$2,390	\$7,175	\$7,500	\$7,500	\$7,500
269	SUPPLIES - SIGNS	\$6,501	\$8,496	\$5,000	\$5,000	\$5,000
270	SUPPLIES - COMPUTER	\$32	\$0	\$1,000	\$1,000	\$1,000
281	SUPPLIES - COMMUNICATIONS	\$0	\$57	\$1,000	\$1,000	\$1,000
291	LEASES AND RENTALS	\$24,737	\$26,241	\$45,000	\$45,000	\$45,000
292	EQUIPMENT RENTAL W/OPER	\$43,782	\$50,377	\$32,000	\$50,000	\$50,000
300	TRAVEL AND MEETINGS	\$5,524	\$904	\$1,000	\$1,000	\$1,000
320	EMPLOYEE TRAINING	\$450	\$407	\$1,000	\$1,000	\$1,000
410	LIABILITY PAYMENTS	\$5,610	\$996	\$5,000	\$5,000	\$5,000
460	MISCELLANEOUS EXPENSE	\$22,932	\$11,986	\$20,000	\$20,000	\$20,000
492	MAINTENANCE/REPAIR-EQUIP	\$0	\$0	\$2,000	\$2,000	\$2,000
502	MATERIAL - LIQUID ASPHALT	\$643,867	\$1,598,247	\$910,000	\$1,761,000	\$881,000
503	MATERIAL - ASPHALT MIXES	\$299,712	\$339,246	\$442,000	\$209,000	\$97,000
504	MATERIAL - CONCRETE PIPE	\$11,647	\$9,611	\$5,000	\$20,000	\$20,000
505	MATERIAL - METAL PIPE	\$22,707	\$12,247	\$11,000	\$15,000	\$15,000
506	MATERIAL - PVC PIPE	\$39,394	\$38,863	\$50,000	\$40,000	\$50,000
507	MATERIAL - SAND & PIT RUN	\$0	\$0	\$4,000	\$4,000	\$4,000
508	MATERIAL - GRAVEL	\$0	\$97	\$10,000	\$90,000	\$10,000
509	MATERIAL - CHIPS	\$225,941	\$159,775	\$146,000	\$166,000	\$159,000
510	MATERIAL - CONCRETE	\$51,844	\$42,716	\$42,000	\$50,000	\$50,000
511	MATERIAL - METAL	\$25,583	\$15,260	\$33,000	\$33,000	\$33,000
512	MATERIAL - LUMBER	\$4,325	\$122	\$5,000	\$5,000	\$5,000
513	MATERIAL - SALT	\$37,849	\$39,341	\$20,000	\$20,000	\$20,000
514	MATERIAL - CHEMICALS	\$76,880	\$5,462	\$0	\$0	\$0
515	MATERIAL - GUARDRAIL	\$953	\$88	\$4,000	\$4,000	\$4,000
705	PROFESSIONAL SERVICES	\$100,378	<sup>84</sup> \$111,308	\$80,000	\$80,000	\$80,000

## BUDGET EXPENDITURE PROJECTIONS - SUMMARY

### 4351 - MAINTENANCE - ADAMS

Account Number	Description	Actual 2008	Actual 2009	Budget 2010	Budget 2011	Projected 2012
740	CONTRACTUAL SERVICES	\$178,498	\$125,595	\$419,000	\$254,000	\$329,500
		\$1,880,683	\$2,644,150	\$2,355,500	\$2,948,500	\$1,955,000
		\$4,791,142	\$5,263,838	\$5,161,300	\$5,796,200	\$4,898,800

## BUDGET EXPENDITURE PROJECTIONS - SUMMARY

### 4352 - MAINTENANCE - CLOVERDALE

Account Number	Description	Actual 2008	Actual 2009	Budget 2010	Budget 2011	Projected 2012
100	M & O CLOVERDALE WAGES	\$1,767,148	\$1,758,046	\$1,743,800	\$1,773,900	\$1,827,100
110	FICA TAXES	\$132,171	\$131,878	\$139,600	\$142,000	\$148,700
120	STATE RETIREMENT	\$188,607	\$192,732	\$189,600	\$195,900	\$220,000
130	INSURANCES	\$438,843	\$386,500	\$484,800	\$592,600	\$610,300
140	WORKER'S COMPENSATION	\$99,506	\$113,639	\$105,200	\$114,000	\$117,400
160	TEMPORARIES	\$62,150	\$40,634	\$75,000	\$75,000	\$75,000
170	OVERTIME PAY	\$99,451	\$87,880	\$98,000	\$98,000	\$98,000
		\$2,787,875	\$2,711,309	\$2,836,000	\$2,991,400	\$3,096,500
226	UTIL TELEPHONE	\$16	\$39	\$0	\$0	\$0
240	BOOKS, DUES, SUBSCRIPTION	\$1,863	\$2,484	\$2,000	\$2,000	\$2,000
250	FREIGHT	\$26,264	\$33,858	\$26,000	\$33,000	\$35,000
261	SUPPLIES - OFFICE	\$2,461	\$2,247	\$4,000	\$4,000	\$4,000
262	SUPPLIES - WELDING	\$0	\$88	\$1,000	\$1,000	\$1,000
263	SUPPLIES - SHOP	\$20,504	\$12,913	\$25,000	\$20,000	\$21,000
265	SUPPLIES - CLOTHING	\$8,438	\$5,989	\$8,000	\$9,000	\$9,500
267	SUPPLIES - SMALL TOOLS	\$16,444	\$14,249	\$23,000	\$26,000	\$22,500
268	SUPPLIES - BARRICADES	\$3,575	\$3,891	\$4,000	\$4,000	\$4,000
269	SUPPLIES - SIGNS	\$4,731	\$2,948	\$5,000	\$5,000	\$5,000
270	SUPPLIES - COMPUTER	\$0	\$0	\$1,000	\$1,000	\$1,000
291	LEASES AND RENTALS	\$49,518	\$18,334	\$50,000	\$52,000	\$52,000
292	EQUIPMENT RENTAL W/OPER	\$9,850	\$27,578	\$39,000	\$39,000	\$41,000
300	TRAVEL AND MEETINGS	\$2,122	\$305	\$1,000	\$1,000	\$1,000
320	EMPLOYEE TRAINING	\$2,345	\$3,784	\$1,000	\$1,000	\$1,000
410	LIABILITY PAYMENTS	\$5,770	\$8,177	\$5,000	\$5,000	\$5,000
460	MISCELLANEOUS EXPENSE	\$9,818	\$17,363	\$21,000	\$21,000	\$21,000
492	MAINTENANCE/REPAIR-EQUIP	\$1,675	\$96	\$3,000	\$3,000	\$3,000
502	MATERIAL - LIQUID ASPHALT	\$1,334,654	\$1,114,632	\$2,975,000	\$2,351,000	\$2,164,000
503	MATERIAL - ASPHALT MIXES	\$419,895	\$486,137	\$532,000	\$494,000	\$523,700
504	MATERIAL - CONCRETE PIPE	\$17,255	\$40,983	\$22,000	\$35,000	\$37,000
505	MATERIAL - METAL PIPE	\$7,496	\$13,932	\$14,000	\$14,000	\$15,000
506	MATERIAL - PVC PIPE	\$35,291	\$40,821	\$40,000	\$42,000	\$44,000
507	MATERIAL - SAND & PIT RUN	\$4,005	\$0	\$5,000	\$5,000	\$5,000
508	MATERIAL - GRAVEL	\$0	\$0	\$45,000	\$125,000	\$45,000
509	MATERIAL - CHIPS	\$226,966	\$159,775	\$451,000	\$420,000	\$274,000
510	MATERIAL - CONCRETE	\$42,684	\$25,460	\$50,000	\$52,000	\$54,000
511	MATERIAL - METAL	\$6,639	\$21,067	\$5,000	\$5,000	\$5,000
512	MATERIAL - LUMBER	\$2,250	\$2,806	\$5,000	\$5,000	\$5,000
513	MATERIAL - SALT	\$33,574	\$14,475	\$20,000	\$20,000	\$20,000
514	MATERIAL - CHEMICALS	\$322,974	\$334,770	\$400,000	\$400,000	\$400,000
515	MATERIAL - GUARDRAIL	\$1,430	\$512	\$5,000	\$5,000	\$5,000
705	PROFESSIONAL SERVICES	\$78,316	<sup>86</sup> \$28,141	\$118,000	\$118,000	\$123,000

## BUDGET EXPENDITURE PROJECTIONS - SUMMARY

### 4352 - MAINTENANCE - CLOVERDALE

Account Number	Description	Actual 2008	Actual 2009	Budget 2010	Budget 2011	Projected 2012
740	CONTRACTUAL SERVICES	\$546,909	\$371,067	\$828,000	\$673,000	\$768,000
		\$3,245,730	\$2,808,921	\$5,734,000	\$4,991,000	\$4,716,700
		\$6,033,605	\$5,520,230	\$8,570,000	\$7,982,400	\$7,813,200